



Date: 03-08-2017

Maitreya College of Education & Management

Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Letter No.: MCEM/IQAC-2017/...Q.Q.5

This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 08th August 2017 at 2:30 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Notice

Agenda

- 1. To confirm the proceedings of last meeting
- 2. To discuss about organizing Seminar on Bihar Earth Day.
- 3. To discussion on purchasing of plastic chairs for Faculty room and Hall
- 4. To discuss about organizing General Knowledge Competition of 2nd Year Students
- 5. To discuss about organizing Sports competition in college campus
- 6. To discussion on purchasing of books & periodicals.
- 7. Any other matter with the permission of chair.

IOAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI

PRINCIPAL Principa
MAITREYA COLLEGE OF EDUCATION
VANAGEMENT HALIPUR BIHAR





Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Date: 08-08-2017

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 08th August 2017 at 2:30 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	3 11-13 a 08.08.17
2	Ajay Kumar Singh, Assistant Professor	Co-ordinator	Aporto 17
3	Satyaprakash Mishra, Assistant Professor	Member	S.P. mushe 08.08.2017
4	Vibhuti Kumar Singh, Assistant Professor	Member	18.08.2017
5	Rekha Kumari, Assistant Professor	Member	Fls 08-2017
6	Ajeet Kumar, Assistant Professor	Member	20108.20
7	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	5/8/08/2017
8	Vivek Vats, lab Assistant	Member	17 (Vel 2017 08.08.2017
9	Dhanush Vir Sah, President, MAA (MCEM)	Member	Dhanushvirson

The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 19th April 2017





Maitreya College of Education & Management Shaping Education

Affiliated to Arvabhatta Knowledge University, Patna

Agenda 2: To discuss about organizing Seminar on Bihar Earth Day

Regarding this agenda it was decided to organise seminar on "Bihar Earth Day" on dated 09.08.2017 in the college campus.

Agenda 3: To discussion on purchasing of plastic chairs for Faculty room and Hall

It was unanimously decided to purchase the plastic chairs for Faculty room and Hall as per required no. quantity by the management/college as earliest.

Agenda 4: To discuss about organizing General Knowledge Competition of 2nd Year Students

It was decided to organize General Knowledge Competition of final year students in the institution to enhance his/her knowledge of G.S. and current affairs.

Agenda 5: To discuss about organizing Sports competition in college campus

It was decided to organize Sports competition in the institution for all year students on National Sports day to enrich college students with sports related activities.

Agenda 6:To discussion on purchasing of books & periodicals.

It was unanimously decided to take the requisition of books and periodicals from all college teachers and purchased it as per syllabus and need.

Agenda 7: Any other matter with the permission of chair

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Ajay Kumar Singh, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.

DR. GYANDEO MANI TRIPATHI

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Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Letter No.: MCEM/IQAC-2017/..QQ&

Date: 18-12-2017

Notice

This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 21th December 2017 at 3:30 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Agenda

- 1. To confirm the proceedings of last meeting
- 2. To discussion on purchasing of fire extinguisher and its equipments
- 3. To discussion on purchasing of books and magazines for library.
- 4. To discussion of syllabus printing for 2017-19 batch students
- 5. To discuss about organizing workshop on TLM and Shikshan mein Navachar
- 6. To discuss about organizing seminar under gender sensitization cell

7. Any other matter with the permission of chair.

IOAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI

PRINCIPAL Principal
MAITREYA COLLEGE OF EDUCATION
'ANAGEMENT HALIPUR, BIHAR





Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Date: 21-12-2017

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 21th December 2017 at 3:30 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	अगमनुब 21.12.17
2	Ajay Kumar Singh, Assistant Professor	Co-ordinator	Ajour 12 2017
3	Satyaprakash Mishra, Assistant Professor	Member	S. P. Myss 21.12,2017
4	Vibhuti Kumar Singh, Assistant Professor	Member	101/2019
5	Rekha Kumari, Assistant Professor	Member	21.12.2017
6	Priya Singh, Assistant Professor	Member	Mrs 721.12.2017
7	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	S/A 11/2017
8	Chandra Prakesh, lab Assistant	Member	2012 201F
9	Dhanush Vir Sah, President, MAA (MCEM)	Member	Dhanusmirsah 21.12.2017

The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 08th August 2017





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Agenda 2: To discussion on purchasing of fire extinguisher and its equipments

Regarding this agenda it was decided to purchase and install fire extinguisher and its equipments in the different places of colleges and lab to provide safety against fire emergency situation.

Agenda 3: To discussion on purchasing of books and magazines for library.

It was decided to call the requisition for books and magazine for library as per need. After that purchased that books from the requisition list which is useful for students development.

Agenda 4: To discussion of syllabus printing for 2017-19 batch students

It was unanimously decided to print the syllabus current batch and distribute it to the students to understand his topic before class resumes. It helps to student for understanding the B.Ed. course syllabus contents and topics.

Agenda 5: To discuss about organizing workshop on TLM and Shikshan mein Navachar

It was unanimously decided to organizing workshop on TLM and Shikshan mein Navachar on the month of February 2018.

Agenda 6: To discuss about organizing seminar under gender sensitization cell

It was unanimously decided to organizing seminar on gender equality related concerns on the international women's day in the college campus by the gender sensitization cell.

Agenda 7: Any other matter with the permission of chair

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Ajay Kumar Singh, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.

IQAC Co-ordinator

DR. GYANDEO MANI TRIPATII

PRINCIPALincipal
MAITREYA COLLEGE OF EDUCATION
MANAGEMENT HAUPUR, BIHAR





Maitreya College of Education & Management Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Letter No.: MCEM/IQAC-2018/...QQ2

Date: 10-03-2018

Notice

This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 14th March 2018 at 2:30 P.M. in the Staff Room of the College. All the members of IOAC are requested to attend.

Agenda

- 1. To confirm the proceedings of last meeting
- 2. To discussion on purchasing of Sports Material
- 3. To discussion on making I-Card of Student /Staffs
- 4. To discussion on purchasing of Lab Material
- 5. To discussion on purchasing of Art & Craft Material
- 6. To discussion on purchasing of library books
- 7. To discuss about organizing Panchayat Election 2018.
- 8. To discuss about organize sports competition in college campus.
- 9. To discuss about organize quiz competition in college between students
- 10. To discuss about organize a seminar on international earth day.

11. Any other matter with the permission of chair.

IOAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI

PRINCIPAL

MAITREYA COLLEGE OF EDUCATION 'ANAGEMENT HALIPUR BIHAR





Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Date: 14-03-2018

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 14th March 2018 at 2:30 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

ev-	The followings members were present in the me	Designation	Signature
S.No.	Name Name	Chairperson	गुनान हैन
1	Prof. Gyandeo Mani Tripathi, Principal		Hayland 19 12018
2	Ajay Kumar Singh, Assistant Professor	Co-ordinator Member	5.P. mstra 14.03.2018
3	Satyaprakash Mishra, Assistant Professor Vibhuti Kumar Singh, Assistant Professor	Member	Jannoan xie 14.03.2018
5	Rekha Kumari, Assistant Professor	Member	R14.03.2018
6	Priya Singh, Assistant Professor	Member	Juiy 14 . 63. 2018
7	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	S/h 19/63/248
8	Chandra Prakesh, lab Assistant	Member	105/2018
9	Dhanush Vir Sah, President, MAA (MCEM)	Member	Dhanumirs-h -14.03.2018

The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 21th December 2017





Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Agenda 2: To discussion on purchasing of Sports Material

It was discuss with all members to few sports material required in the college for sports related activities. Therefore, it was decided to purchase sports material for indoor and outdoor games in the college.

Agenda 3: To discussion on making I-Card of Student /Staffs

There was detail discussion with members for making New Identity card for students and staffs to restrict the entry of unknown people in college campus for safety reason. Therefore, it was decided to make I-Card of all students and staffs as earliest.

Agenda 4: To discussion on purchasing of Lab Material

It was unanimously decided to purchase the required material for all labs of the college and do the needful action for purchasing of lab material by the management.

Agenda 5: To discussion on purchasing of Art & Craft Material

There was discussion for purchasing of art and craft material for art and craft related activities in the college. Therefore, it was unanimously decided to do the needful action for purchasing of art and craft material by the management.

Agenda 6: To discussion on purchasing of library books

Discussion to all members for purchasing the needful and syllabus related books for the students in the library. Therefore, it was decided to purchase the books as per requisition and need.

Agenda 7: To discuss about organize sports competition in college campus.

There was discussion to organize sports competition on the month of April 2018 in college campus. Therefore, it was decided to organized the competition to encourage students for participate sports activity.

Agenda 8: To discuss about organize quiz competition in college between students

It was discuss with members to organize quiz competition on Dr. Bhimrao Ambedkar Jayanti among the students for enhance their mental capability. Therefore, it was decided to organize that type of activities on regular basis.

Agenda 9: To discuss about organize a seminar on international earth day

After discussion with members on this agenda, it was decided to ogranise seminar on the topic "Prithivi ka bigadata parivesh, Ek Vimarsh" on International Earth day.





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Agenda 10: Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Ajay Kumar Singh, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.

May 14.03.2010

IQAC Co-ordinator

DR. GYANDEO MANI TRIPATHI

PRINCIPAL Principal
MAITREYA COLLEGE OF EDUCATION
VANAGEMENT HAJIPUR, BIHAR





Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Letter No.: MCEM/IQAC-2018/.Q.Q.3

Date: 25-05-2018

Notice

This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 29th May 2018 at 3:30 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Agenda

- 1. To confirm the proceedings of last meeting
- 2. To discuss about celebration of Bihar Earth day.
- 3. To discuss about organize two days sports competition on Rastriya Khel diwas
- 4. To discussion on purchasing of Table Tennis Set with other Sports Material
- 5. To discussion on purchasing of Lab Material
- 6. To discussion on purchasing of Art & Craft Material
- 7. Any other matter with the permission of chair.

IQAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI

MAITREYA COLLEGE OF EDUCAT 'ANAGEMENT HALIPUR BIHAR





Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Date: 29-05-2018

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 29th May 2018 at 3:30 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	371413A 29.05.18
2	Ajay Kumar Singh, Assistant Professor	Co-ordinator	S.P. Muslan 29.05.2018
3	Satyaprakash Mishra, Assistant Professor	Member	S.P. Wisher 29.05.2018
4	Vibhuti Kumar Singh, Assistant Professor	Member	विम्नु विद्याम् स्ट्र
5	Rekha Kumari, Assistant Professor	Member	29.05.2018 July 9.05.2018
6	Priya Singh, Assistant Professor	Member	Jany 20.05.2018
7	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	Sh. 29.05.2018
8	Chandra Prakesh, lab Assistant	Member	29/05/2018
9	Dhanush Vir Sah, President, MAA (MCEM)	Member	29/05/2018 Dhanushirbah 29.05.2018

The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on $14^{\rm th}$ March 2018





Maitreya College of Education & Management Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Agenda 2: To discuss about celebration of Bihar Earth day.

After discussion with members on this agenda, it was decided to celebration Bihar Earth day on the college campus. under the Leadership of Faculty Raj Kumar Roy.

Agenda 3: To discuss about organize two days sports competition on Rastriya Khel diwas

There was discussion to organize two days sports competition on the Rastriya Khel Diwsa in college campus. Therefore, it was decided to organized the sports competition to encourage students for participate sports related activities.

Agenda 4: To discussion on purchasing of Table Tennis Set with other Sports Material

After discussion with members on purchasing of sports material and implement table tennis facility in college, it was decided to purchase table tennis set and sports material as earliest.

Agenda 5: To discussion on purchasing of Lab Material

It was unanimously decided to purchase the lab material as per requirement and needs of the lab.

Agenda 6: To discussion on purchasing of Art & Craft Material

It was unanimously decided to purchase the Art & Craft Material as per requirement and needs of the lab.

Agenda 7: Any other matter with the permission of chair

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Ajay Kumar Singh, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.

IQAC Co-ordinator

DR. GYANDEO MANI TRIPATHI

ANACEMENT HAJIPUR BIHAR