

Maitreya College of Education & Management

Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCCEM/IQAC-2019/003

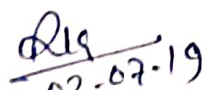
Date : 02-07-2019

Notice

This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 09th July 2019 at 3:00 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Agenda

1. To confirm the proceedings of last meeting
2. To discussion on purchasing of biometric attendance system for staff and students
3. To discussion for developing eco friendly environment in college campus
4. To discussion on purchasing/repairing of computer peripherals
5. To discuss about organizing workshop on Art Aided learning
6. To discuss about organizing workshop on 'Ozone parat sangrakshan aur uske prabhaw'.
7. To discussion on making plan for educational visit
8. To discuss about organize upsampda samaroh in college
9. Any other matter with the permission of chair.


02.07.19
IQAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI

02.07.19
Principal
MAITREYA COLLEGE OF EDUCATION
& MANAGEMENT HAJIPUR, BIHAR

Maitreya College of Education & Management

Shaping Education

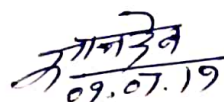
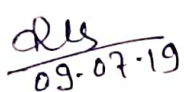
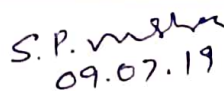
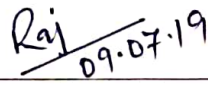
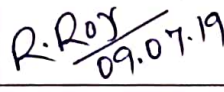
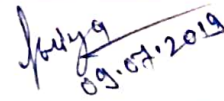
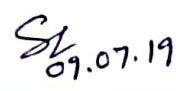
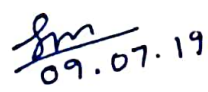
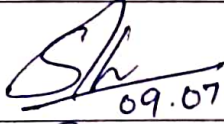
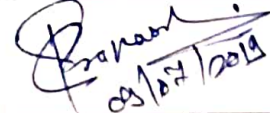
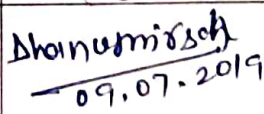
Affiliated to Aryabhatta Knowledge University, Patna

Date : 09-07-2019

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 09th July 2019 at 3:00 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 09.07.19
2	Rekha Kumari, Assistant Professor	Co-ordinator	 09-07-19
3	Satyaprakash Mishra, Assistant Professor	Member	 09.07.19
4	Raj Kumar Roy, Assistant Professor	Member	 09.07.19
5	Rabi Kumar Ray, Assistant Professor	Member	 09.07.19
6	Priya Singh, Assistant Professor	Member	 09.07.2019
7	Shailesh Kumar Singh, Assistant Professor	Member	 09.07.19
8	Swati Mishra, Assistant Professor	Member	 09.07.19
9	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	 09.07.19
10	Chandra Prakesh, Lab Assistant	Member	 09/07/2019
11	Dhanush Vir Sah, President, MAA (MCEM)	Member	 09.07.2019

The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 04th April 2019

Agenda 2: To discussion on purchasing of biometric attendance system for staff and students

Principal asked that for proper monitoring of attendance of staff and students by the manual system is very tough task. So principal suggest that there is need of biometric attendance system with software in the college campus for proper monitoring of attendance of staff and students.

Agenda 3: To discussion for developing eco friendly environment in college campus

Co-ordinator asked that to develop herbal garden and increase the number of trees and plants in campus for increasing the eco friendly environment in the college campus.

Agenda 4: To discussion on purchasing/repairing of computer peripherals

After discussion with members, it was decided to purchase/repair the computer and its peripherals to increase the no. of functional computers in the college campus.

Agenda 5: To discuss about organizing workshop on Art Aided learning

It was unanimously decided to organize the workshop on Art Aided learning and invite all the staff and students in this event.

Agenda 6: To discuss about organizing workshop on 'Ozone parat sangrakshan aur uske prabhaw'.

Co-ordinator asked to conduct a workshop on 'Ozone parat sangrakshan aur uske prabhaw' and discussed theme of a workshop. Therefore, it was decided to conduct workshop as earliest.

Agenda 7: To discussion on making plan for educational visit

After discussed with all members, it was decided to plan a educational visit of Chechar for students and make all arrangement regarding the trip like traveling, lodging and fooding etc.

Agenda 8: To discuss about organize upsampda samaroh in college

It was unanimously decided to organise upsampda samroh of new admitted students of this session and elaborate the syallabus and course & progammes outcomes in that event.

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Agenda 9: Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Rekha Kumari, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.

RK
09-07-19
IQAC Co-ordinator

DR. GYANDEO MANI TRIPATHI

गान्देव
09.07.2019
Principal
MAITREYA COLLEGE OF EDUCATION
& MANAGEMENT HAJIPUR, BIHAR

MCCEM

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Affiliated to Aryabhatta Knowledge University, Patna

Letter No.: MCCEM/IQAC-2019/006

Date : 12-10-2019

Notice

This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 18th October 2019 at 2:00 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Agenda

1. To confirm the proceedings of last meeting
2. To discuss on reconstitution of IQAC
3. To discussion on conduction of Painting competition
4. To discussion on one day education tour of nalanda, rajgir and pawapuri
5. To discuss about organize TLM workshop
6. To discuss about organising capability enhancement scheme like Career Counselling, Language Lab and Yoga and Meditation.
7. To discussion on feedback system
8. To discussion about organising parent and teacher meet
9. Any other matter with the permission of chair.

12.10.19
IQAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI

12.10.19
Principal
MAITREYA COLLEGE OF EDUCATION
MANAGEMENT HAJIPUR BIHAR

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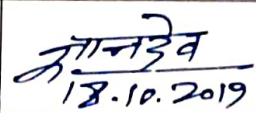
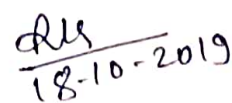
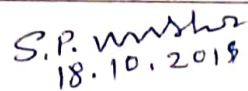
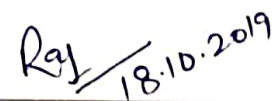
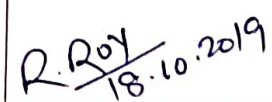
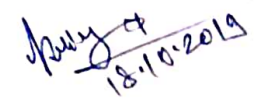
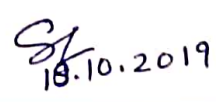
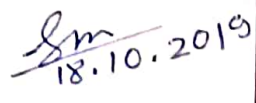
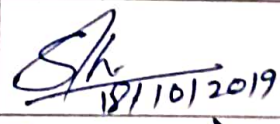
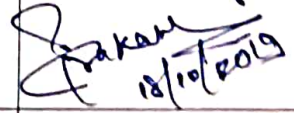
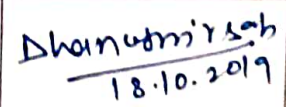
Affiliated to Aryabhatta Knowledge University, Patna

Date : 18-10-2019

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 18th October 2019 at 2:00 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 18.10.2019
2	Rekha Kumari, Assistant Professor	Co-ordinator	 18-10-2019
3	Satyaprakash Mishra, Assistant Professor	Member	 18.10.2019
4	Raj Kumar Roy, Assistant Professor	Member	 18.10.2019
5	Rabi Kumar Ray, Assistant Professor	Member	 18.10.2019
6	Priya Singh, Assistant Professor	Member	 18.10.2019
7	Shailesh Kumar Singh, Assistant Professor	Member	 18.10.2019
8	Swati Mishra, Assistant Professor	Member	 18.10.2019
9	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	 18/10/2019
10	Chandra Prakesh, Lab Assistant	Member	 18/10/2019
11	Dhanush Vir Sah, President, MAA (MCCEM)	Member	 18.10.2019

The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 09th July 2019

Agenda 2: To discuss on reconstitution of IQAC

Agenda 3: To discussion on conduction of Painting competition

Co-ordinator asked to develop additional skill of painting in college students by organizing painting competition. After detail discussion, it was decided by all the members to organize painting competition in the college on Vishv Prakritik Diwas.

Agenda 4: To discussion on one day education tour of nalanda, rajgir and pawapuri

After discussed with all members, it was decided to plan educational tour of nalanda, rajgir and pawapuri for students and make all arrangement regarding the trip like traveling, lodging and fooding etc.

Agenda 5: To discuss about organize TLM workshop

It was unanimously decided to organize TLM workshop in the college

Agenda 6: To discuss about organising capability enhancement scheme like Career Counselling, Language Lab and Yoga and Meditation.

It was unanimously decided that capability enhancement schemes such as Career Counselling, Yoga and Meditation would be introduced along with proper use of the Language Lab.

Agenda 7: To discussion on feedback system

Discussion was held on adopting a suitable feedback system and it was unanimously decided to form a committee comprising three members to draft it properly. The Principal was authorised to form the committee for the same.

Agenda 8: To discussion about organising parent and teacher meet

It was unanimously decided to organise parent and teacher meet at regular intervals.

Agenda 9: Any other matter with the permission of chair.

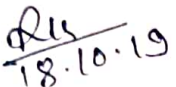
Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

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Rekha Kumari, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.


18.10.19
IQAC Co-ordinator

DR. GYANDEO MANI TRIPATHI


18.10.2019
Principal
PRINCIPAL
MAITREYA COLLEGE OF EDUCATION
& MANAGEMENT HAJIPUR, BIHAR

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Letter No.: MCEM/IQAC-2020/.../

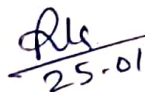
Date : 25-01-2020

Notice

This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 29th January 2020 at 3:00 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Agenda

1. To confirm the proceedings of last meeting
2. To discuss about organize Science Exhibition
3. To discuss about organize seminar 'Aadhi Aabadi ka Sach' on Mahila Divas
4. To discuss about organize co-curricular activities in college campus
5. To discussion about conduction cultural programme on Sarswati puja
6. To discussion on purchasing of books for library
7. To discussion on publishing of college magazine
8. To discussion on counseling for mental wellbeing
9. Any other matter with the permission of chair.


25.01.20
IQAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI


25.01.2020
PRINCIPAL
MAITREYA COLLEGE OF EDUCATION
& MANAGEMENT HAJIPUR, BIHAR

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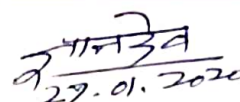
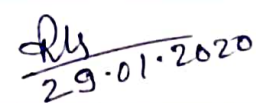
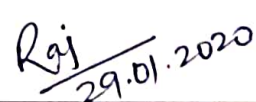
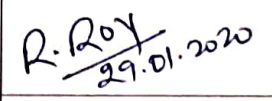
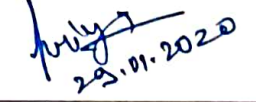
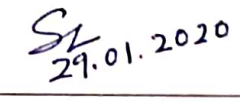
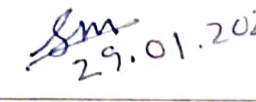
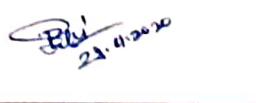
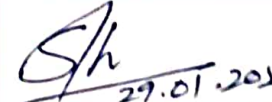
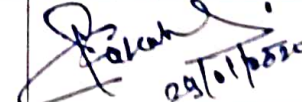
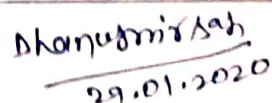
Affiliated to Aryabhatta Knowledge University, Patna

Date : 29-01-2020

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 29th January 2020 at 3:00 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 29.01.2020
2	Rekha Kumari, Assistant Professor	Co-ordinator	 29.01.2020
3	Raj Kumar Roy, Assistant Professor	Member	 29.01.2020
4	Rabi Kumar Ray, Assistant Professor	Member	 29.01.2020
5	Priya Singh, Assistant Professor	Member	 29.01.2020
6	Shailesh Kumar Singh, Assistant Professor	Member	 29.01.2020
7	Swati Mishra, Assistant Professor	Member	 29.01.2020
8	Pawan Kumar Panday, Assistant Professor	Member	 29.01.2020
9	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	 29.01.2020
10	Chandra Prakesh, Lab Assistant	Member	 29.01.2020
11	Dhanush Vir Sah, President, MAA (MCEM)	Member	 29.01.2020

The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 18th October 2019

Agenda 2: To discuss about organize Science Exhibition

Co-ordinator asked to all the members to organize science exhibition in college campus for expressing his/her science related work to other peoples. Therefore, it was decided to organize Science Exhibition.

Agenda 3: To discuss about organize seminar 'Aadhi Aabadi ka Sach' on Rashtriya Mahila Divas

It was unanimously decided by all the members to organised a seminar on topic Aadhi Aabadi ka Sach' on Rashtriya Mahila Divas.

Agenda 4: To discuss about organize co-curricular activities in college campus

Co-ordinator expressed that all houses of college must organise extra co-curricular activities in the college. Therefore, it was decided to organize co-curricular activities in college campus.

Agenda 5: To discussion about conduction cultural programme on Sarswati puja

Co-ordinator asked that vidya devi sarswati mata puja comes on next month, so celebrate this occasion in the college campus. Therefore, it was decided to organize or conduct this puja every year in the college campus.

Agenda 6: To discussion on purchasing of books for library

It was unanimously decided by the members to purchase books for library as per syllabus and some other types of competitive books.

Agenda 7: To discussion on publishing of college magazine

Discussion was held for publishing of college journal, it was decided that to told all the teachers of college to prepare and submit at least one articles for the journal.

Agenda 8: To discussion on counseling for mental wellbeing

Principal asked that counseling for mental wellbeing should be conducted by career counseling cell of the college. The cell must counsel the students who mental health and condition is not good.

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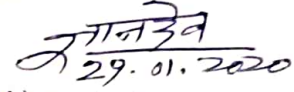
Agenda 9: Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Rekha Kumari, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.


29.01.20
IQAC Co-ordinator

DR. GYANDEO MANI TRIPATHI


29.01.2020
Principal
MAITREYA COLLEGE OF EDUCATION
& MANAGEMENT HAJIPUR, BIHAR