

Maitreya College of Education & Management

Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Letter No.: MCEM/IQAC-2021/004

Date : 17-07-2021

Notice

This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 23rd July 2021 at 3:00 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Agenda

1. To confirm the proceedings of last meeting
2. To discussion for increase admissions in values added courses
3. To discuss about the students school Contact Programme of Ist and School Internship Programme for 2nd year students
4. To discussion on collection of teachers, students data as per NAAC criterion
5. To discussion on academic calendar of university and preparation of routine and timetable of the classes of new batch students.
6. To discuss about MOUs/collaborations with other institutions and industries
7. To discussion on preparation and submission of SSR as per NAAC timeline
8. To discuss about organize blood donation camp in college.
9. Any other matter with the permission of chair.


17.07.21
IQAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI


17.07.21
PRINCIPAL
MAITREYA COLLEGE OF EDUCATION
& MANAGEMENT HAJIPUR BIHAR

Maitreya College of Education & Management

Shaping Education

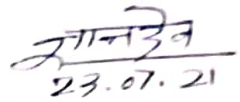
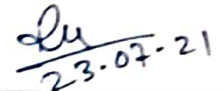
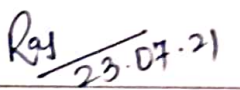
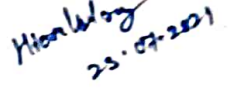
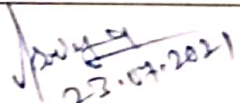
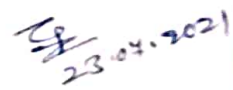
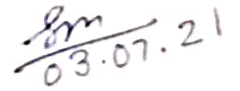
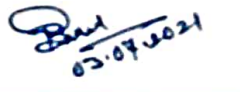
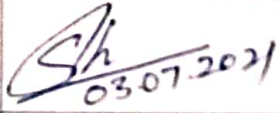
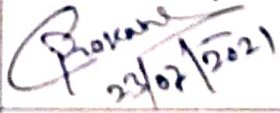
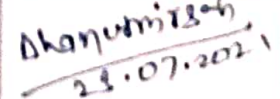
Affiliated to Aryabhatta Knowledge University, Patna

Date : 23-07-2021

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 23rd July 2021 at 3:00 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 23.07.21
2	Rekha Kumari, Assistant Professor	Co-ordinator	 23.07.21
3	Raj Kumar Roy, Assistant Professor	Member	 23.07.21
4	Hiralal Roy, Assistant Professor	Member	 23.07.2021
5	Priya Singh, Assistant Professor	Member	 23.07.2021
6	Dr.Govardhan Yadav, Assistant Professor	Member	 23.07.2021
7	Swati Mishra, Assistant Professor	Member	 23.07.21
8	Pawan Kumar Panday, Assistant Professor	Member	 23.07.2021
9	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	 23.07.2021
10	Chandra Prakesh, Lab Assistant	Member	 23/07/2021
11	Dhanush Vir Sah, President, MAA (MCEM)	Member	 23.07.2021

Maitreya College of Education & Management

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The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 03rd February 2021

Agenda 2: To discussion for increase admission in values added courses

After an elaborate discussion on this agenda, it was decided to explain the benefits of values added courses to the students for raising the interest on this type of courses. This type of effort will raise the admissions.

10. Agenda 3: To discuss about the students school Contact Programme of Ist and School Internship Programme for 2nd year students

Co-ordinator explained that School Contact programme for Ist and School internship programme 2nd year students should be started and completed on time as per university schedule. Therefore, it was decided to allot the schools for internship to the students as per DEO letter.

Agenda 4: To discussion on collection of teachers, students data as per NAAC criterion

Co-ordinator explained that which type of teachers and student data was required as per NAAC criterion, and also provides the format regarding teachers and student data collection to all the members.

Agenda 5: To discussion on academic calendar of university and preparation of routine and timetable of the classes of new batch students.

After an elaborate discussion on this agenda, it was decided to follow the university academic calendar and prepare class routine and time table of classes of new batch students.

Agenda 6: To discuss about MOUs/collaborations with other institutions and industries

After an elaborate discussion, it was unanimously decided that the college should try for MoUs/collaborations with different agencies. It was also decided to look for other agencies for the same in the interest of the students.

Agenda 7: To discussion on preparation and submission of SSR as per NAAC timeline

Principal asked to co-ordinator and all members to collect and prepare all data regarding SSR and also ensures that the SSR must be submitted as per NAAC timeline.

Agenda 8: To discuss about organize blood donation camp in college.

It was unanimously decided to organize blood donation camp in college.



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Agenda 9: Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Rekha Kumari, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.

Ris
23.07.21
IQAC Co-ordinator

DR. GYANDEO MANI TRIPATHI

गान्देव
23.07.21
Principal
Maitreya College of Education
Management Hajipur Bihar

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Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Letter No.: MCEM/IQAC-2021/...006

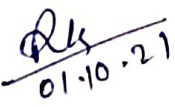
Date : 01-10-2021

Notice

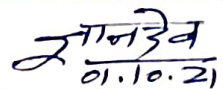
This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 05th October 2021 at 2:30 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Agenda

1. To confirm the proceedings of last meeting
2. To discuss about servicing of D.G. set
3. To discussion of repairing and painting of all college campus.
4. To discussion about green audit certification
5. To discussion on purchasing books for library
6. To discussion about organise three days unmukhi programme for new students
7. To discuss about organize cultural programme on Sarswati puja
8. To discussion for developing one class with fully digital technology
9. To discussion on purchasing of language lab software
10. Any other matter with the permission of chair.


01.10.21
IQAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI


01.10.21
PRINCIPAL Principal
MAITREYA COLLEGE OF EDUCATION
MANAGEMENT HAJIPUR BIHAR

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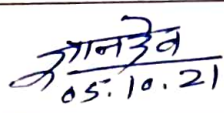
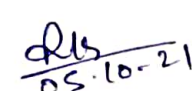
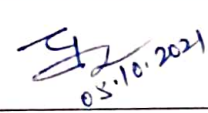
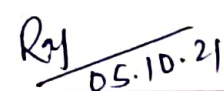
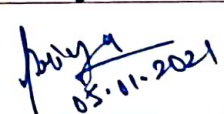
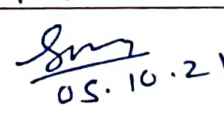

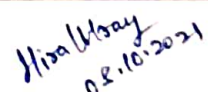
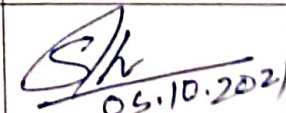
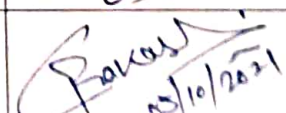
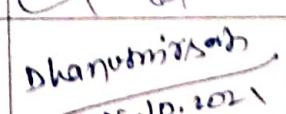
Affiliated to Aryabhatta Knowledge University, Patna

Date : 05-10-2021

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 05th October 2021 at 2:30 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 05.10.21
2	Rekha Kumari, Assistant Professor	Co-ordinator	 05.10.21
3	Dr. Govardhan Yadav, Assistant Professor	Member	 05.10.2021
4	Raj Kumar Roy, Assistant Professor	Member	 05.10.21
5	Priya Singh, Assistant Professor	Member	 05.11.2021
6	Swati Mishra, Assistant Professor	Member	 05.10.21
7	Pawan Kumar Panday, Assistant Professor	Member	 05.10.2021
8	Hiralal Roy, Assistant Professor	Member	 05.10.2021
9	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	 05.10.2021
10	Chandra Prakesh, Lab Assistant	Member	 05/10/2021
11	Dhanush Vir Sah, President, MAA (MCEM)	Member	 05.10.2021



MCCEM

Maitreya College of Education & Management

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The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 23th July 2021

Agenda 2: To discuss about servicing of D.G. set

It was unanimously decided by all the members to service the D.G. set to provide backup at the time of electricity problem.

Agenda 3: To discussion of repairing and painting of all college campus.

It was unanimously decided to repair and paint college buildings as per need.

Agenda 4: To discussion about green audit certification

After an elaborate discussion, it was decided to get the audit of greenery and eco friendly system in our college.

Agenda 5: To discussion on purchasing books for library

It was unanimously decided to purchase books as per need of students and syllabus.

Agenda 6: To discussion about organise three days unmukhikaran programme for new students

After an elaborate discussion with members, it was decided organise three days unmukhikaran programme as like induction meet for new students.

Agenda 7: To discuss about organize cultural programme on Sarswati puja

After an elaborate discussion, it was decided to celebrate the festival of sarswati puja in college campus.

Agenda 8: To discussion for developing one class with fully digital technology

It was unanimously decided to purchase one interactive panel which supports all facility on ICT based teaching and learning.

Agenda 9: To discussion on purchasing of language lab software

It was unanimously decided to purchase a English digital language lab software for the computer which enhance the communication skills.

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Agenda 10: Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Rekha Kumari, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.

RK
05.10.21
IQAC Co-ordinator

DR. GYANDEO MANI TRIPATHI

DR. GYANDEO MANI TRIPATHI
05.10.21
Principal
MAITREYA COLLEGE OF EDUCATION
HAJIPUR, BIHAR

Maitreya College of Education & Management
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Letter No.: MCCEM/IQAC-2022/..000/.

Date : 15-02-2022

Notice

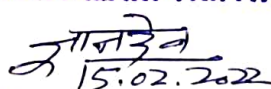
This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 21st February 2022 at 3:00 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Agenda

1. To confirm the proceedings of last meeting
2. To discussion on publishing of college journals
3. To discussion for developing fully automated library system in the college
4. To discussion on making Barcoded Identity-cum-library smart card
5. To discuss about organising Computing Skill Training programs for Teaching, Non-Teaching Staff and Students
6. To discussion for understand the specification and benefits of rain water harvesting system and vermi compost pit
7. To discussion on co-curricular activities through the college houses
8. To discussion on the student's school contact programme of Ist year students
9. Any other matter with the permission of chair.


15.02.22
IQAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI

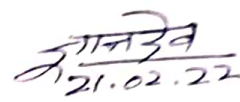
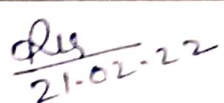
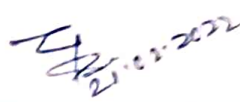
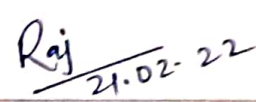
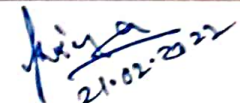
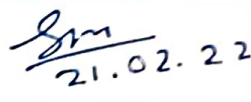
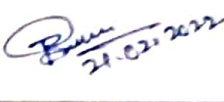
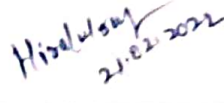
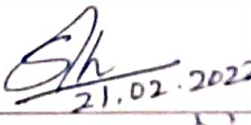
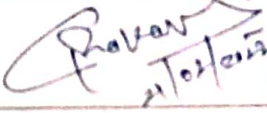
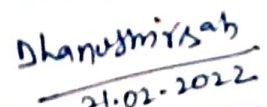

15.02.2022
PRINCIPAL Principal
MAITREYA COLLEGE OF EDUCATION
MANAGEMENT HAJIPUR BIHAR

Date : 21-02-2022

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 21st February 2022 at 3:00 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 21.02.22
2	Rekha Kumari, Assistant Professor	Co-ordinator	 21.02.22
3	Dr. Govardhan Yadav, Assistant Professor	Member	 21.02.22
4	Raj Kumar Roy, Assistant Professor	Member	 21.02.22
5	Priya Singh, Assistant Professor	Member	 21.02.22
6	Swati Mishra, Assistant Professor	Member	 21.02.22
7	Pawan Kumar Panday, Assistant Professor	Member	 21.02.22
8	Hiralal Roy, Assistant Professor	Member	 21.02.22
9	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	 21.02.2022
10	Chandra Prakash, Lab Assistant	Member	 21.02.2022
11	Dhanush Vir Sah, President, MAA (MCEM)	Member	 21.02.2022

The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 05th October 2021

Agenda 2: To discussion on publishing of college journals

After an elaborate discussion, it was decided make efforts by all teachers to provide his/her articles for college magazine/journals.

Agenda 3: To discussion for developing fully automated library system in the college

After an elaborate discussion for benefits of library automation, it was decided to automate the college library with bar-coded technology.

Agenda 4: To discussion on making Barcoded Identity-cum-library smart card

Discussion was held for making of Barcoded Identity-cum-library smart card which supports on library issue/return as well as college identity card. Therefore, it was decided to make this smart card.

Agenda 5: To discuss about organising Computing Skill Training programs for Teaching, Non-Teaching Staff and Students

After an elaborate discussion on this agenda, it was decided to organising Computing Skill Training programs for Teaching, Non-Teaching Staff and Students.

Agenda 6: To discussion for understand the specification and benefits of rain water harvesting system and vermi compost pit

After complete discussion on specification and benefits of rain water harvesting system and vermi compost pit. It was decided to implement vermi compost pit and roof top rain water harvesting.

Agenda 7: To discussion on co-curricular activities through the college houses

Principal asked to co-ordinator to organized co-curricular activities through the college houses.

Agenda 8: To discussion on the student's school contact programme of Ist year students

Co-ordinator explained that students School Contact programme for Ist year students should be started and completed on time as per university schedule. Therefore, it was decided to allot the schools for internship to the students as per DEO letter.

Maitreya College of Education & Management

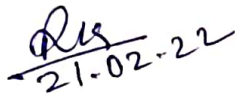
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Agenda 9: Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Rekha Kumari, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.


21.02.22
IQAC Co-ordinator

DR. GYANDEO MANI TRIPATHI


21.02.2022
Principal
MAITREYA COLLEGE OF EDUCATION
MANAGEMENT HAJIPUR, BIHAR

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Letter No.: MCEM/IQAC-2022/003

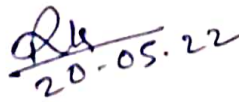
Date : 20-05-2022

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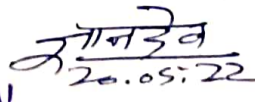
This is to inform all the members of Internal Quality Assurance Cell that a meeting of IQAC will be conducted on 27th May 2022 at 2:30 P.M. in the Staff Room of the College. All the members of IQAC are requested to attend.

Agenda

1. To confirm the proceedings of last meeting
2. To discussion on setup of solar panel system
3. To discuss about cleaning of College Campus with classrooms and labs
4. To discussion on taking admissions in two value added courses.
5. To discussion on the students school internship of Ist and 2nd year students
6. To discussion on making college 2D/3D master plan of whole college campus
7. To discussion on academic calendar of university and preparation of routine and timetable of the classes of newly admitted batch
8. To discussion on purchasing of new notice boards
9. To discussion on purchasing of dustbins
10. To discussion on making Barcoded Identity-cum-library smart card of current session students.
11. Any other matter with the permission of chair.


20-05-22
IQAC Co-Ordinator

DR. GYANDEO MANI TRIPATHI


20-05-22
PRINCIPAL
MAITREYA COLLEGE OF EDUCATION
& MANAGEMENT HAJIPUR BIHAR

Maitreya College of Education & Management

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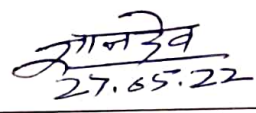
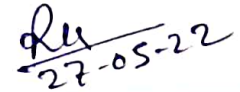

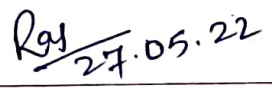
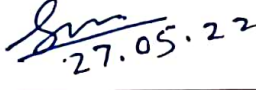
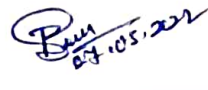
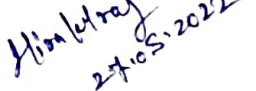

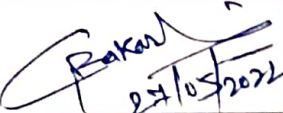
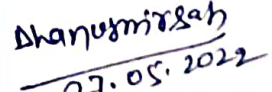
Affiliated to Aryabhatta Knowledge University, Patna

Date : 27-05-2022

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on 27th May 2022 at 2:30 P.M. in Staff Room of the College.

The followings members were present in the meeting:-

S.No.	Name	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 27.05.22
2	Rekha Kumari, Assistant Professor	Co-ordinator	 27-05-22
3	Dr. Govardhan Yadav, Assistant Professor	Member	 27.05.2022
4	Raj Kumar Roy, Assistant Professor	Member	 27.05.22
5	Swati Mishra, Assistant Professor	Member	 27.05.22
6	Pawan Kumar Panday, Assistant Professor	Member	 27.05.2022
7	Hiralal Roy, Assistant Professor	Member	 27.05.2022
8	Ritu Rani, Assistant Professor	Member	 27.5.2022
9	Dr. S. K. Jha, Ex- Principal, CTE, Chapra	Member	 27/05/2022
10	Dhanush Vir Sah, President, MAA (MCEM)	Member	 27.05.2022

The members discussed the agenda and came to following decisions.

Agenda 1: To confirm the proceedings of last meeting

Members undividedly confirmed the proceedings (minutes) of last meeting held on 18th February 2022

Agenda 2: To discussion on setup of solar panel system

After complete discussion on specification and benefits of Solar Panel System. It was unanimously decided to install solar panel system of 5KVA in the college campus.

Agenda 3: To discuss about cleaning of College Campus with classrooms and labs

It was unanimously decided to clean all the classes and labs on daily basis by college sweeper and also aware the students to maintain the cleanness of classes and labs.

Agenda 4: To discussion on taking admissions in two Value added courses.

After an elaborate discussion for taking admission in two value added course i.e. Communication Skill Development and Computing Skill Concepts, it was decided start the admission on this course after completion of admission B.Ed. course of Session 2022-23.

Agenda 5: To discussion on the student's school internship of Ist and 2nd year students

Co-ordinator explained that student's internship programme for Ist and 2nd year students of respective session 2021-23 and 2020-2022 should be started and completed on time as per university schedule. Therefore, it was decided to allot the schools for internship to the students as per DEO letter.

Agenda 6: To discussion on making college 2D/3D master plan of whole college campus

After discussion on this agenda, it was decided to make the college 2D/3D master plan with college direction map.

Agenda 7: To discussion on academic calendar of university and preparation of routine and timetable of the classes of newly admitted batch

After an elaborate discussion on this agenda, it was decided to follow the university academic calendar and prepare class routine and time table of classes of new session students of 2022-23.

Agenda 8: To discussion on purchasing of new notice boards

It was unanimously decided to purchase a notice boards for display of information/notices of college as per requirement.

Agenda 9: To discussion on purchasing of dustbins

After discussion on how to manage solid and liquid waste in college campus. It was decided to purchasing dustbins for solid and liquid waste.

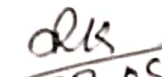
Agenda 10: To discussion on making Bar-coded Identity-cum-library smart card of current session students

It was unanimously decided to make the Bar-coded Identity-cum-library smart card for library as well as College I-Card.

Agenda 11: Any other matter with the permission of chair

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

Rekha Kumari, Coordinator, IQAC thanked all the members including chair and in this way meeting ended.


27.05.2022

IQAC Co-ordinator

Maitreya College of Education and Management

DR. GYANDEO MANI TRIPATHI


27.05.2022
PRINCIPAL
MAITREYA COLLEGE OF EDUCATION
MANAGEMENT HAJIPUR BIHAR

Principal

Maitreya College of Education and Management