



# Maitreya College of Education & Management Shaping Education

Affiliated to Aryabhatta Knowledge University, Patna

Reports and Photographs of professional development /administrative training programmes



Maitreya College of Education & Management
Shaping Education

Affiliated to Aryabbatta Knowledge University, Patna

Date: 27.08.2019



Notice

All the teaching staff members are hereby informed that college organizing three days FDP on "Qualitative Teaching" from 02-09-2019 to 04-09-2019 in Seminar Hall. All teaching staff members are requested to attend the FDP.



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Maitreva College of Education & Management Shaping Education

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Date: 04.09.2019

Report of three days FDP on "Qualitative Teaching" from 02-09-2019 to 04-09-2019

MCEM College, organized FDP on "Qualitative Teaching" on 02-09-2019 to 04-09-2019 in seminar hall for the faculty members of the college.

Expert for the FDP was Dr. Surya Kumar Jha, Ex-principal CTE, Chapra

Dr. Surya Kumar Jha started the session by explaining "Qualitative Teaching" focuses on the outcomes of learning, learning skills ability to explain abstract concepts in a simple manner. Qualitative teaching is the art of science or technology of impacting quality (valuable, worthy, rewarding, effective) and time-invariant knowledge and skill.

He shared method of qualitative teaching and explain why outcome based learning is important in various way. He explained that simple and quality teaching are easily understand by students and it increase the ability to understand the concepts. Case studies are on the best practices of qualitative teaching.

Institutions are now adopted the outcome based syllabus; it helps the students for learning efficiently and for teachers to improve their skill and knowledge.

He explained various techniques linked with teaching such as filed work, live project, school internship programme, training and development program, student's development programs and how it will help in student's career growth.

Faculties were actively participated in the program and shared their views on learning.

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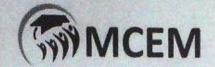






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Date: 15.02.2020



#### Notice

All the Teaching and Non-Teaching staff members are hereby informed that college organizing Five days FDP on "ICT tools for effective teaching and learning" from 25-02-2020 to 29-02-2020 in ICT lab. All Teaching and Non-Teaching members are requested to attend the FDP.

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PRINCIPAL MAITREYA COLLEGE OF EDUCATION VANAGEMENT HALIPUR, BIHAR

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Date: 29.09.2020

Report of Five days FDP on ICT tools for effective teaching and learning

FDP on ICT tools for effective teaching and learning was organized in ICT lab on 25-02-2020 to 29-02-2020 for Teaching and Non-Teaching Staff members from 11:00 Am onwards. The resource person was Er. Md. Kashif Nezam (MCA) Divine Solutions, Patna,

In this programme, Md. Kashif Nezam introduces the basic concepts of computer fundamental, Windows 10 OS, MS-Word, MS-Excel, MS-Powerpoint and internet concepts to all staff members of the college. In addition to chalk and duster method of teaching, the faculty members are using the IT enabled learning tools such as video clippings, Audio system, online sources, to expose the students for advance knowledge and practical learning.

Classrooms are fully ICT enabled with Projector and Laptops

Faculty Rekha Kumari conducted the proceeding. All staff took efforts successful organization of the program.

DR. GYANDEO MANI TRIPATHI

PRINCIPAL MAITREYA COLLEGE OF EDUCATION MAITREYA COLLEGE OF EDUCATION MANAGEMENT HALIPUR, BIHAR

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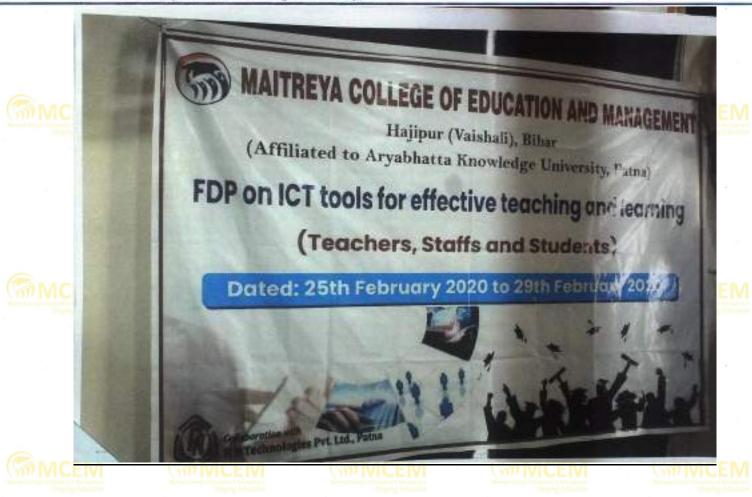
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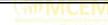
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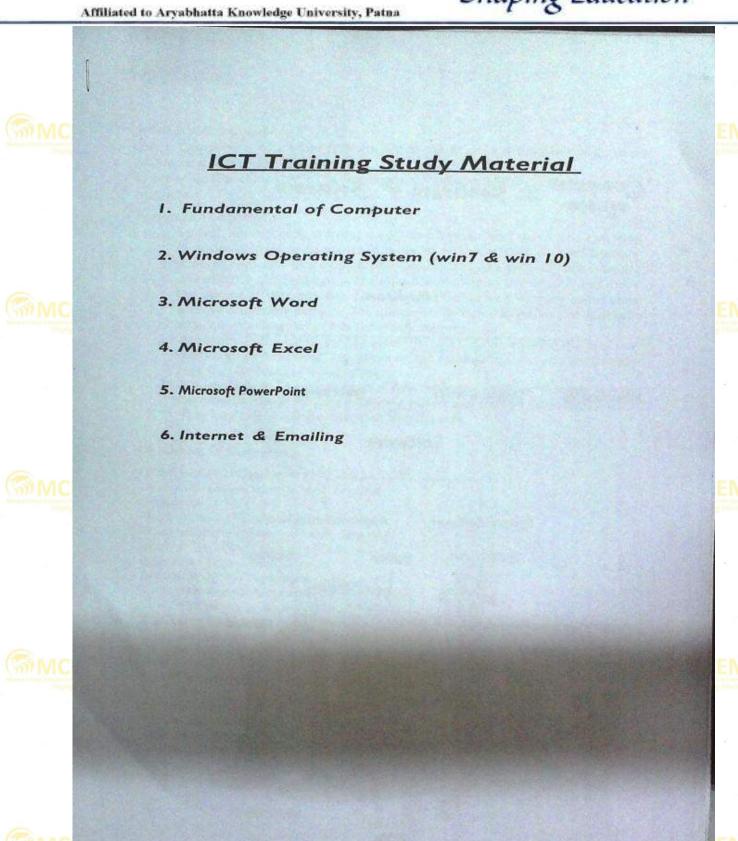
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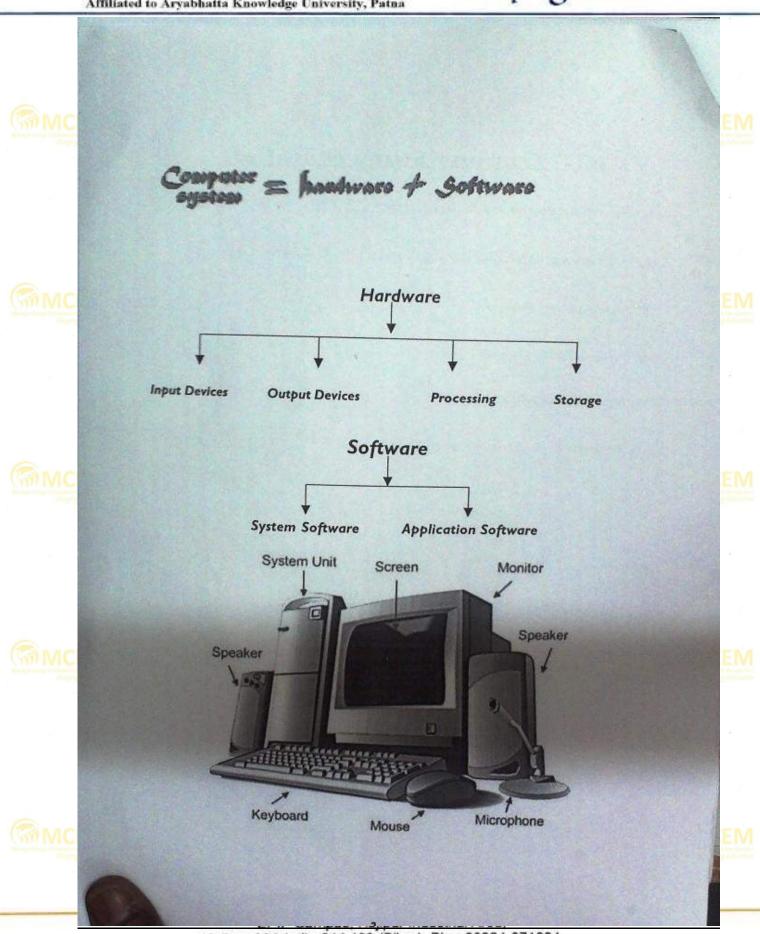






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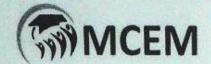




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Date: 02.01.2021



#### **Notice**

All the Teaching staff members are hereby informed that college organizing Three days FDP on "Stress Management for Teacher" from 07-01-2021 to 09-01-2021 in ICT lab. All Teaching members are requested to attend the FDP.



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Date: 09.01.2021

Report of Three days FDP on "Stress Management for Teacher" from 07-01-2021 to 09-01-2021

Three days FDP on "Stress Management for Teacher" was organized in ICT Lab on 07-01-2021 to 09-01-2021 from 11:00 Am onwards. The resource person was Dr. Chandan Shrivastav, CUSB

In this lecture Dr. Chandan Shrivastav, CUSB Introduces the terms

- Know your priorities. Be clear about you priorities....
- Be aware of what stress you out.
- Forgive yourself: don't dwell on past mistakes.
- Don't bottle up anger and frustration.
- Set aside time each day for recreation and exercise.
- Take your time
- Practice gratitude
- Cut down on drinking, smoking, sedatives & stimulants.

Faculty Rekha Kumari conducted the proceeding. All teachers took efforts for successful organization of the program.

DR. GYANDEO MANI TRIPATHI

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Date: 03.03.2021



#### Notice

All the Teaching and Non-Teaching staff members are hereby informed that college organizing Five days FDP on "IT Skills for Teaching and Non-Teaching Staffs" from 15-03-2021 to 19-03-2021 in ICT lab. All Teaching and Non-Teaching members are requested to attend the FDP.



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Date: 19.03.2021

Report of Five days FDP on "IT Skills for Teaching and Non-Teaching Staffs" from 15-03-2021 to 19-03-2021

FDP on IT Skills for Teaching and Non-Teaching Staffs was organized in ICT lab on 15-03-2021 to 19-03-2021 for Teaching and Non-Teaching Staff members from 11:00 Am onwards. The resource person was Er. Rakesh Kumar (MCA) R. N. Technologies Pvt. Ltd., Patna,

In this programme, Er. Rakesh Kumar introduces the computer hardware and software, Installation of software, using online payment system, accessing of e-resources and some advance features of MS-Word and MS-Excel of MS-office package. The purpose of conducting this FDP was familiarizing the teaching and non-teaching staffs with computing IT skills. It will be beneficial for the teaching and non-teaching staffs to do any work required in computer system. This five days workshop was successfully organized under the guidance of faculty Raj Kumar Rai and Prof. Gyandeo Mani Tripathi, Principal.

#### Participants Feedback:

- Participants suggested that there should be more such workshops on different technologies.
- Participants were satisfied with hands on session conducted.

DR. GYANDEO MANI TRIPATHI

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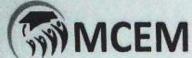
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Date: 16.08.2021



#### Notice

All the Teaching and Non-Teaching staff members are hereby informed that college organizing Two days FDP on "Training Programme for Offline/Online Library Automation and Digital Class for Teaching and Non-Teaching Staffs" from 23-08-2021 to 24-08-2021 in Library of College. All Teaching and Non-Teaching members are requested to attend the FDP.



DR. GYANDEO MANI TRIPATHI

Principal (6.09.2)
PRINCIPAL
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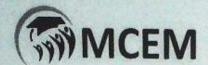
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# Maitreya College of Education & Management Shaping Education

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Date: 24.08.2021

Report of Two days FDP on "Training Programme for Offline/Online Library Automation and Digital Class for Teaching and Non-Teaching Staffs" from 23-08-2021 to 24-08-2021

A two day training program on Offline/Online Library Automation and Digital Class for teaching and non-teaching staffs was conducted on 23-08-2021 to 24-08-2021 from 11:30 onwards in Library of College. In the training 17 staff members were present.

#### Content of training

In the training session of first day details of Offline/Online Library Automation were given. In the software of library and digital class solution, there different modules which are useful for the students and staffs. Some of the modules as mentioned below:

Online/Offline OPAC System: Through this system, user/member can check the location of books in the alimarh with rack number. This facility can be used remotely i.e. from anywhere.

Patrons/Members Management: Addition/Deletion/Updation of Users/Patrons/Members Management.

Book Data Management: Addition/Deletion/Updation of Book data Management.

Book Circulation: Books from the library is issued and returned. Also get the information regarding book issued to the student.

In the training session of second day details of Digital class were given. In the digital class solution, there is 75" interactive panel with all its equipments. Digital class basics operations in teaching learning are introduced with practical session conducted.

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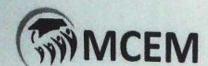
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Date: 12.02.2022



#### Notice

All the Teaching and Non-Teaching staff members are hereby informed that college organizing Three days FDP on "Communication Skill at workplace" from 21-02-2022 to 23-02-2022 in R. K. Seminar Hall. All Teaching and Non-Teaching members are requested to attend the FDP.

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DR. GYANDEO MANI TRIPATHS

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Date: 23.02.2022

Report of Three days FDP on "Communication Skill at workplace" from 21-02-2022 to 23-02-

Three days FDP on "Effective communication skill at workplace" has been organize in ICT lab on 21-02-2022 to 23-02-2022 at 12:00 Noon in R. K. Seminar Hall. The resource person is Asst. Prof. Santosh Suman, Department of English, S. Sinha College, Aurangabad.

In this lecture, opening session on speaking skills, he elaborated on the "Role of Effective communication in workplace" for smooth functioning of the institution and promoting its reputation. He emphasized on the necessity and need of speaking in English and briefed on the 7Cs of effective communication – completeness, conciseness, consideration, clarity, concreteness, courtesy and correctness. Asst. Prof. Santosh Suman, Department of English, S. Sinha College, Aurangabad in his "vocabulary and word building" session drew participant's interest in learning new words, and enabled them complete tasks designed on the theme. During the course, several questions were raised by the participants to clarify the uncertainties.

OR. GYANDEO MANI TRIPATHI

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List of participants of each program year

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1	Prof. Gyanden Mani Tripathi	Designation	02-09-2019	63-09-2019	
2	Ajay Kumar Singh	Principal	77737	-वान्त्री	01-00-2019 37-04-2-7-
3	Sotya Prakash Mishra	Asst. Prof.	Aprile BESSAISH	- London Timb	April Sanglan
4	Rekha Kumari	Asst. Prof.	5 P. your Ald 24, 17, 2011	SP with 10 10 10 10 10	J. 1884, 21 3011
5	Rahi Kumar Roy	Asst. Prof.	02 10 19	Q412.0549	Photo 19
6	Raj Kumar Roy	Aint. Prof.	Loave.	Leave	Henry.
7	Priya Singh	Assr. Prof.	102	les	102
8	Shailesh Kumar Singh	Asst. Prof.	Staz.09.2019	forya Senta Specia	
9	Ankit Kumar	Asst. Prof.	A 52 109 2019	St 03 01 2417	Strate soid
10	Swafi Mishra	Asat. Prof.	San -	A 03.00.200	Prince and
11	Archiera Srivastava	Asst. Pmf.	Archardon 2013	BOLDE OF BOTH	-togramment
12	Gulab Chandra Maurya	Asst. Prof.	The second secon	G.C.Neg	Gold Hary
13	Vilayanand Yadav	Asst Prof.		LULY 0 7 3017	
14	Sanjay Kumar Venna	Aust. Prof.	SK-62 09.2019	2003.09,2019	8/2-14.09.2019
13	Pavan Kumar Panday	Axst. Prof.	(Bigg)MIT	Quintal 19	CROSSIN CROSS
16	Hirslal Roy	Guest Faculty	Howard Partin	Hardel Roy - 2019	Whatelest and
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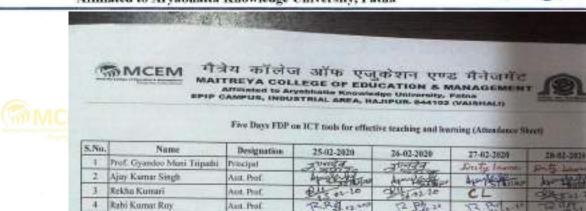




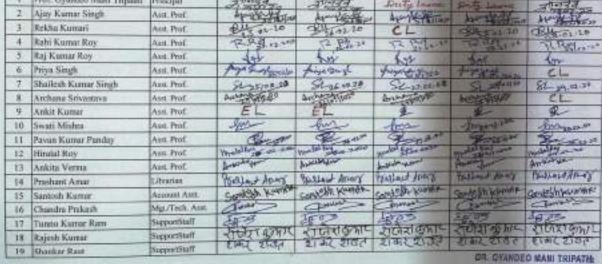


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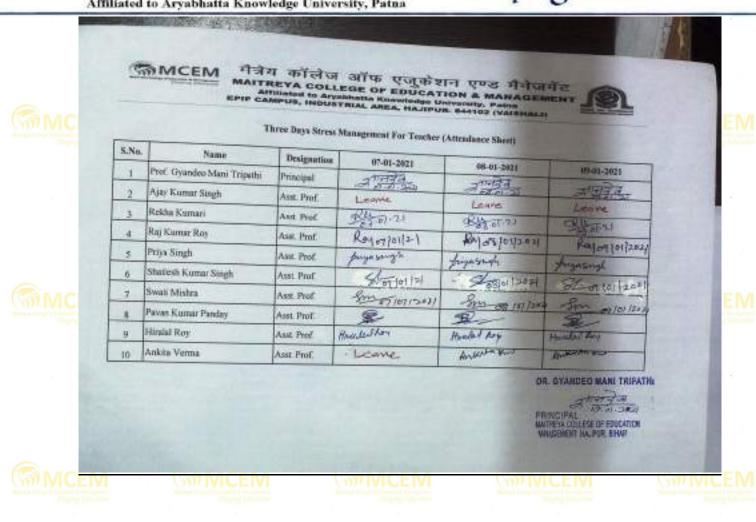








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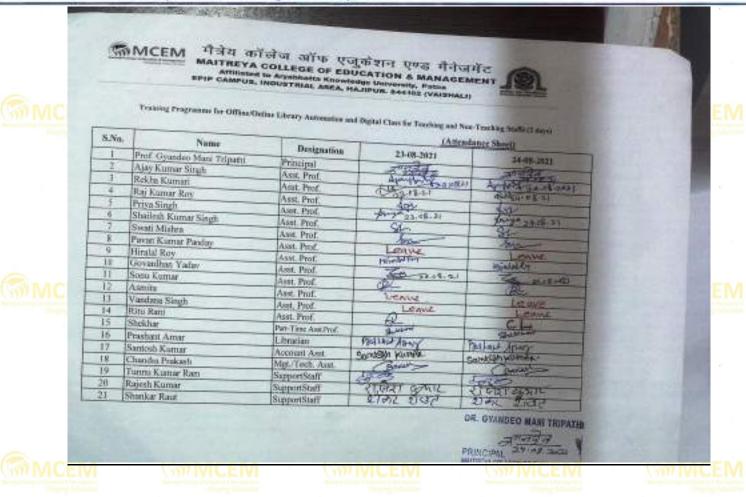








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