

# Maitreya College of Education & Management

## Shaping Education

Affiliated to Aryabhata Knowledge University, Patna



## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCEM/IQAC-2017/004

Date : 07-07-2017

### Notice

A Student Grievance and redressal cell meeting is scheduled on 11<sup>th</sup> July 2017. All the members of committee are requested to attend the meeting at 3.30 PM in the ICT room. The following will be the agenda of the meeting:

### Agenda

1. Maintenance of classrooms and other college basic infrastructure
2. Repairing of CPUs in ICT classroom.
3. Any other matter with the permission of chair.

S.P. Mishra  
07.07.17  
Co-Ordinator

DR. GYANDEO MANI TRIPATHI

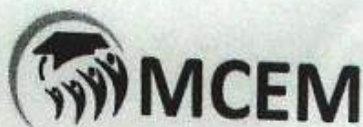
Principal  
07.07.17  
Principal  
Maitreya College of Education & Management  
Hajipur, Bihar

EPIP Campus, Hajipur Industrial Area,  
Hajipur, Vaishali - 844 102 (Bihar), Ph. : 06224-271834  
e-mail : admin@maitreyaedu.co.in, Web : www.maitreyaedu.co.in

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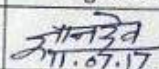
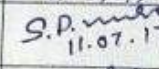
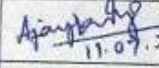
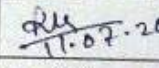
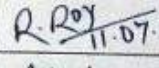
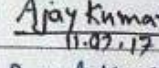
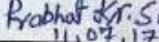


Date : 11-07-2017

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 11<sup>th</sup> July 2017 in the ICT room of Maitreya College of Education and Management at 03:30 pm.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 11.07.17
2	Satyaprakash Mishra, Assistant Professor	Co-ordinator	 S.P. Mishra 11.07.17
3	Ajay Kumar Singh, Assistant Professor	Member	 11.07.2017
4	Rekha Kumari, Assistant Professor	Member	 11.07.2017
5	Rabi Kumar Roy, Assistant Professor	Member	 R. Roy 11.07.17
6	Ajay Kumar, Captain, D.S. Kothari House(2015-17)	Student Representative	 Ajay Kumar 11.07.17
7	Prabhat Kumar Singh, Gijju Bhai House(2015-17)	Student Representative	 Prabhat K. Singh 11.07.17

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Maintenance of classrooms and other college basic infrastructure

Student Grievance and redressal cell Co-ordinator Satyaprakash Mishra greeted all the members and invited their view-points on the topic. He expressed about the students' request for regular maintenance of classroom infrastructure, shortage of water in the washrooms and improper lighting in some of the classrooms. He asked Mrs Rekha Kumari to inform Office Assistant to keep a regular watch on the maintenance of basic infrastructure of the college.

#### Agenda 2 : Repairing of CPUs in ICT classroom

Principal expressed that M.C.E.M is running successfully with the present ICT infrastructure, but to impart better ICT education and all the computers must be in running mode. Therefore, Mr.Santosh Kumar, Office Assistant has been informed to monitor the repairing of CPUs of the ICT classroom.

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**Agenda 7 : Any other matter with the permission of chair.**

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 4.15 PM as there were no other points for discussion.

S.P. Mishra  
11.07.2017  
Co-ordinator

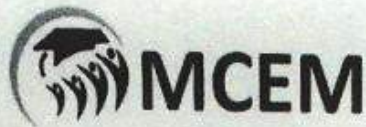
DR. GYANDEO MANI TRIPATHI

Principal  
11.07.2017  
Principal  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCEM/IQAC-2017/0226

Date : 10-10-2017

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 14<sup>th</sup> October 2017. All the members of committee are requested to attend the meeting at 3.45 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Maintenance of class room infrastructures such as door latches, window stoppers, fan regulators, sufficient lighting, and broken floor/wall tiles etc.
3. Keep the canteen open when functions are going on the campus
4. Any other matter with the permission of chair.

S.P. Singh  
10.10.17  
Co-Ordinator

DR. GYANDEO MANI TRIPATHI

Principal  
Principal  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT, HAJIPUR, BIHAR

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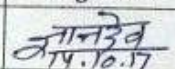
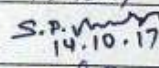
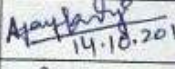
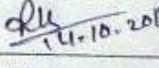
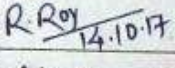
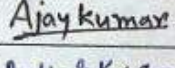



Date : 14-10-2017

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 14<sup>th</sup> October 2017 in the ICT room of Maitreya College of Education and Management at 03:45 pm.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 14.10.17
2	Satyaprakash Mishra, Assistant Professor	Co-ordinator	 14.10.17
3	Ajay Kumar Singh, Assistant Professor	Member	 14.10.2017
4	Rekha Kumari, Assistant Professor	Member	 14.10.2017
5	Rabi Kumar Roy, Assistant Professor	Member	 14.10.17
6	Ajay Kumar, Captain, D.S. Kothari House(2015-17)	Student Representative	 14.10.17
7	Prabhat Kumar Singh, Gijju Bhai House(2015-17)	Student Representative	 14.10.17

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

#### Agenda 2 : Maintenance of class room infrastructures such as door latches, window stoppers, fan regulators, sufficient lighting, and broken floor/wall tiles etc.

Co-ordinator expressed about the students' request for regular maintenance of class room infrastructures such as door latches, window stoppers, fan regulators, sufficient lighting, and

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broken floor/wall tiles etc. He asked Mr Ajay Kumar to inform Office Assistant to keep a regular watch on the maintenance of class room infrastructures such as door latches, window stoppers, fan regulators, sufficient lighting, and broken floor/wall tiles etc.

#### Agenda 3 : Keep the canteen open when functions are going on the campus

It was decided that Canteen would be kept open for long hours on the days when there are some special events in the college for student organisers.

#### Agenda 4 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 4.30 PM as there were no other points for discussion.

S.P. Maitreya  
14.10.17  
Co-ordinator

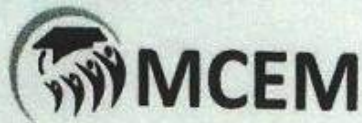
DR. GYANDEO MANI TRIPATHI

गान्देव  
14.10.2017  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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## Maitreya College of Education & Management

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Letter No.: MCEM/IQAC-2018/...000/

Date : 22-02-2018

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 27<sup>th</sup> February 2018. All the members of committee are requested to attend the meeting at 4.00 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Request for drinking water point in the science lab.
3. Request for more frequent cleaning of water coolers and tanked as there is fear of water contamination.
4. Any other matter with the permission of chair.

S. P. Singh  
22.02.2018

Co-Ordinator

DR. GYANDEO MANI TRIPATHI

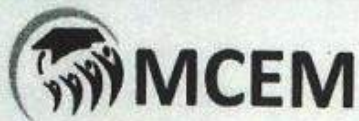
Principal  
22.02.18  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
MANAGEMENT HAJIPUR, BIHAR

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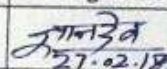
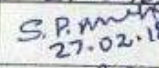
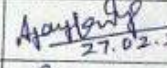
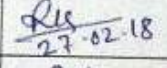
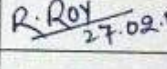
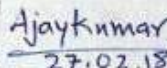
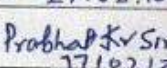


Date : 27-02-2018

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 27<sup>th</sup> February 2018 in the ICT room of Maitreya College of Education and Management at 04:00 pm.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 27.02.18
2	Satyaprakash Mishra, Assistant Professor	Co-ordinator	 27.02.18
3	Ajay Kumar Singh, Assistant Professor	Member	 27.02.2018
4	Rekha Kumari, Assistant Professor	Member	 27.02.18
5	Rabi Kumar Roy, Assistant Professor	Member	 27.02.18
6	Ajay Kumar, Captain, D.S. Kothari House(2015-17)	Student Representative	 27.02.18
7	Prabhat Kumar Singh, Gijju Bhai House(2015-17)	Student Representative	 27/02/2018

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

#### Agenda 2 : Request for R.O. drinking water arrangement in 2<sup>nd</sup> Floor

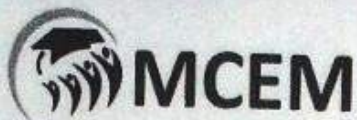
College Students expressed the need of R.O. drinking water arrangement in 2<sup>nd</sup> floor of college premises. It was decided that R.O. drinking water must be installed by the college management as soon as possible.

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#### Agenda 3 : Request for more frequent cleaning of water coolers and tanked as there is fear of water contamination

Students expressed that the drinking water from the cooler's may be contaminated and it may not be safe to drink and students are forced to drink packaged drinking water. Therefore, office assistant has been informed to monitor more frequent cleaning of water coolers and tanked.

#### Agenda 4 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 4.45 PM as there were no other points for discussion.

S. P. Mishra  
27.02.2018  
Co-ordinator

DR. GYANDEO MANI TRIPATHI

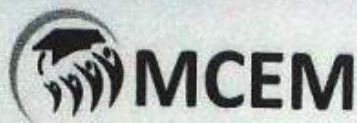
Principal  
27.02.2018  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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## Maitreya College of Education & Management

### Shaping Education

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Letter No.: MCEM/IQAC-2018/...005

Date : 08-08-2018

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 10<sup>th</sup> August 2018. All the members of committee are requested to attend the meeting at 3.30 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Introduction of newly appointed members
3. Request for the increase in the time interval in the short break
4. Request for installation of sanitary napkin vending machine
5. Any other matter with the permission of chair.

S. P. Mishra  
08.08.2018

Co-Ordinator

DR. GYANDEO MANI TRIPATHI

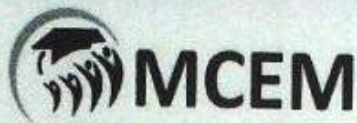
Principal  
08.08.18  
MAITREYA COLLEGE OF EDUCATION  
MANAGEMENT HA. IPUR, BIHAR

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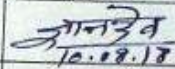
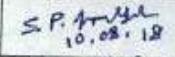
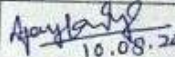
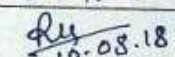
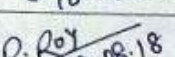
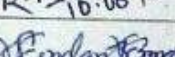
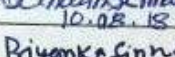


Date : 10-08-2018

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 10<sup>th</sup> August 2018 in the ICT room of Maitreya College of Education and Management at 03:30 PM.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 10.08.18
2	Satyaprakash Mishra, Assistant Professor	Co-ordinator	 10.08.18
3	Ajay Kumar Singh, Assistant Professor	Member	 10.08.2018
4	Rekha Kumari, Assistant Professor	Member	 10.08.18
5	Rabi Kumar Roy, Assistant Professor	Member	 10.08.18
6	Kundan Kumar, Captain, D.S. Kothari(2016-18)	Student Representative	 10.08.18
7	Priyanka Sinha, J.Krishnamurti House(2016-18)	Student Representative	 10.08.18

Agenda of the meeting were discussed in detail and following decisions were made:

#### **Agenda 1 : Review of the previous meeting**

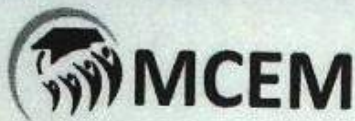
In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

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#### Agenda 2 : Introduction of newly appointed members

Student Grievance and redressal cell Co-ordinator Satyaprakash Mishra warm welcome to all the newly appointed members and also introduce the role and responsibilities of cell for sharing of view points on the related topic.

#### Agenda 3 : Request for the increase in the time interval in the lunch break

Request for the increase in the time interval in the lunch break made by the students and discussed with the Principal. It was decided that the time for lunch break would be increased by 10 minutes.

#### Agenda 4 : Request for installation of sanitary napkin vending machine

There has been a request from girl students for easy access to sanitary napkins in the college. Mrs Rekha Kumari would be asked to identify the possibilities of getting sanitary napkin vending machines and incinerators for all the girls' wash rooms and also provide the budgetary requirements to the management.

#### Agenda 5 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 4.10 PM as there were no other points for discussion.

S. P. Mishra  
10.08.2018  
Co-ordinator

DR. GYANDEO MANI TRIPATHI

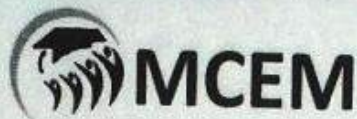
जानडेव  
10.08.2018  
Principal  
Principal  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

EPIP Campus, Hajipur Industrial Area,  
Hajipur, Vaishali - 844 102 (Bihar), Ph. : 06224-271834  
e-mail : admin@maitreyaedu.co.in, Web : www.maitreyaedu.co.in

# Maitreya College of Education & Management

## Shaping Education

Affiliated to Aryabhata Knowledge University, Patna



## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCEM/IQAC-2018/.....007

Date : 10-12-2018

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 17<sup>th</sup> December 2018. All the members of committee are requested to attend the meeting at 3.00 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Request for cleaning of toilets
3. Request for increase the lab timing of students in ICT lab.
4. Any other matter with the permission of chair.

S.P. Mishra  
10.12.2018

Co-Ordinator

DR. GYANDEO MANI TRIPATHI

Principal  
10.12.18  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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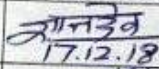
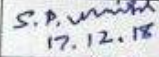
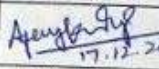
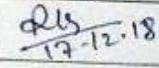
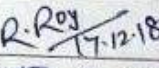
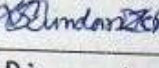
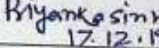


Date : 17-12-2018

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 17<sup>th</sup> December 2018 in the ICT room of Maitreya College of Education and Management at 03:00 pm.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 17.12.18
2	Satyaprakash Mishra, Assistant Professor	Co-ordinator	 17.12.18
3	Ajay Kumar Singh, Assistant Professor	Member	 17.12.2018
4	Rekha Kumari, Assistant Professor	Member	 17-12-18
5	Rabi Kumar Roy, Assistant Professor	Member	 17-12-18
6	Kundan Kumar, Captain, D.S. Kothari(2016-18)	Student Representative	 Kundan Kumar
7	Priyanka Sinha, J.Krishnamurti House(2016-18)	Student Representative	 17.12.18

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

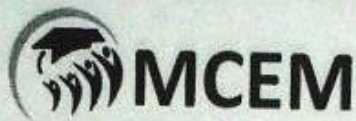
In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

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# Maitreya College of Education & Management

## Shaping Education

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## Maitreya College of Education & Management

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#### Agenda 2 : Request for cleaning of toilets

Students expressed that the bathrooms and toilets must be clean to maintain healthy environment in college and also save from infectious diseases. Therefore, college cleaning staffs has been informed to monitor for frequent cleaning of bathrooms and toilets.

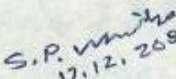
#### Agenda 3 : Request for increase the lab timing of students in ICT lab

Request for the increase in the timing of ICT Lab made by the students and discussed with the Principal. It was decided that the ICT lab timing of all students would be increased by 15 minutes.

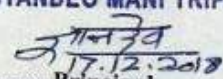
#### Agenda 4 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 4:00 PM as there were no other points for discussion.

S.P.   
17.12.2018  
Co-ordinator

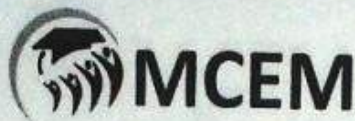
DR. GYANDEO MANI TRIPATHI

  
17.12.2018  
Principal  
Maitreya College of Education  
Management Hajipur Bihar

# Maitreya College of Education & Management

## Shaping Education

Affiliated to Aryabhata Knowledge University, Patna



## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCEM/IQAC-2019/002-

Date : 24-04-2019

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 03<sup>rd</sup> May 2019. All the members of committee are requested to attend the meeting at 3.15 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Introduction of newly appointed members
3. Provide the experts guidance for teacher related job placements
4. To keep the library open at lunch time
5. Problem regarding vehicle parking
6. Any other matter with the permission of chair.

S. P. Mishra  
24.04.2019  
Co-Ordinator

DR. GYANDEO MANI TRIPATHI  
Principal  
24.04.19  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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# Maitreya College of Education & Management

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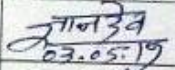
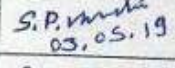
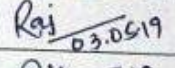
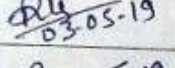
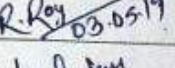
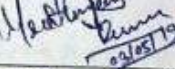
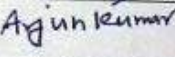
Affiliated to Aryabhata Knowledge University, Patna

Date : 03-05-2019

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 03<sup>rd</sup> may 2019 in the ICT room of Maitreya College of Education and Management at 03:15 pm.

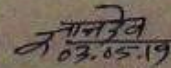
The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 03.05.19
2	Satyaprakash Mishra, Assistant Professor	Co-ordinator	 03.05.19
3	Raj Kumar Roy, Assistant Professor	Member	 03.05.19
4	Rekha Kumari, Assistant Professor	Member	 03.05.19
5	Rabi Kumar Roy, Assistant Professor	Member	 03.05.19
6	Mritunjay Kumar, Captain, Gijju Bhai House(2017-19)	Student Representative	 03.05.19
7	Arjun Kumar, Captain, J.P. Naik House(2017-19)	Student Representative	 03.05.19

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

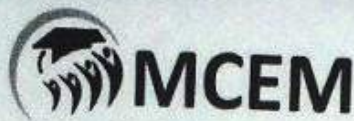
  
03.05.19

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## Maitreya College of Education & Management

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#### Agenda 2 : Introduction of newly appointed members

Student Grievance and redressal cell Co-ordinator Satyaprakash Mishra warm welcome to all the newly appointed members and also introduce the role and responsibilities of cell for sharing of view points on the related topic.

#### Agenda 3 : Provide the experts guidance for teacher related job placements

Students made request for expert guidance to qualify in teacher related vacancies and discussed with principal and co-ordinator to arrange external expert to guide for placements. It was decided that the external expert must be invited in college for teacher related job placements.

#### Agenda 4 : To keep the library open at lunch time

Request to keep the library open at lunch time made by the students and discussed with the Principal. It was decided that the library should be opened at lunch time.

#### Agenda 5 : Problem regarding vehicle parking

Students made the request for vehicle parking and discussed with the principal and co-ordinator for the facility of vehicle parking. It was decided the vehicle parking space is arranged as per availability of space in the college campus.

#### Agenda 6 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 4.00 PM as there were no other points for discussion.

S.P. Mishra  
03.05.2019  
Co-ordinator

DR. GYANDEO MANI TRIPATHI

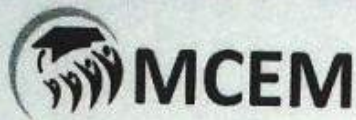
Principal  
03.05.2019  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT, HAJIPUR, BIHAR

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## Maitreya College of Education & Management

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## Maitreya College of Education & Management

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Letter No.: MCEM/IQAC-2019/005

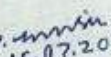
Date : 15-07-2019

#### Notice

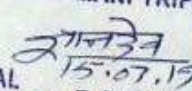
A Student Grievance and redressal cell meeting is scheduled on 19<sup>th</sup> July 2019. All the members of committee are requested to attend the meeting at 3.30 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Classrooms and lab rooms were not cleaned daily
3. Provide Identity card as earliest
4. Any other matter with the permission of chair.

S.P.   
15.07.2019  
Co-Ordinator

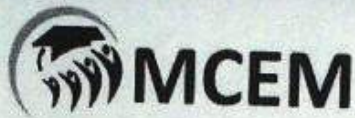
DR. GYANDEO MANI TRIPATHI

  
15.07.19  
Principal  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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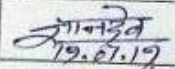
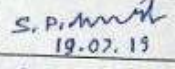
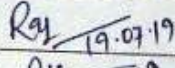
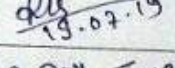
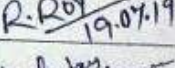
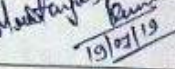
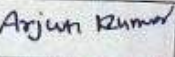


Date : 19-07-2019

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 19<sup>th</sup> July 2019 in the ICT room of Maitreya College of Education and Management at 03:30 pm.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 19.07.19
2	Satyaprakash Mishra, Assistant Professor	Co-ordinator	 19.07.19
3	Raj Kumar Roy, Assistant Professor	Member	 19.07.19
4	Rekha Kumari, Assistant Professor	Member	 19.07.19
5	Rabi Kumar Roy, Assistant Professor	Member	 19.07.19
6	Mritunjay Kumar, Captain, Gijju Bhai House(2017-19)	Student Representative	 19/07/19
7	Arjun Kumar, Captain, J.P. Naik House(2017-19)	Student Representative	 Arjun Kumar

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

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#### Agenda 2 : Classrooms and lab rooms were not cleaned daily

Students expressed that the Classrooms and lab rooms were not cleaned daily to maintain proper health and hygiene. Therefore, college cleaning staffs has been informed to monitor for daily cleaning Classrooms and lab rooms.

#### Agenda 3 : Provide Identity card as earliest

Request to provide Identity card to the college students. Therefore, Mr. Ajay kumar singh has been asked to monitor the status of I-card development and distribution of Identity Card to the students.

#### Agenda 4 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 4.15 PM as there were no other points for discussion.

S.P. Mishra  
19.07.2019  
Co-ordinator

DR. GYANDEO MANI TRIPATHI

  
19.07.2019  
Principal  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCEM/IQAC-2019/..00.7

Date : 05-11-2019

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 07<sup>th</sup> Nov. 2019. All the members of committee are requested to attend the meeting at 3.00 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Regarding availability of dustbins in college campus
3. Request for UPI/online payment of admission fees
4. Any other matter with the permission of chair.

S. P. Kumar  
05.11.19  
Co-Ordinator

DR. GYANDEO MANI TRIPATHI

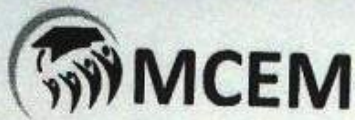
Principal  
Principal  
Maitreya College of Education  
Management Hajipur, Bihar

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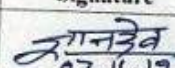
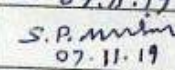
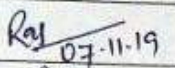
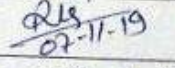
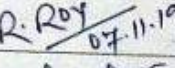
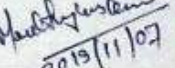
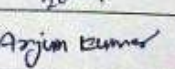


Date : 07-11-2019

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 07<sup>th</sup> Nov. 2019 in the ICT room of Maitreya College of Education and Management at 03:00 PM.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 07.11.19
2	Satyaprakash Mishra, Assistant Professor	Co-ordinator	 07.11.19
3	Raj Kumar Roy, Assistant Professor	Member	 07.11.19
4	Rekha Kumari, Assistant Professor	Member	 07.11.19
5	Rabi Kumar Roy, Assistant Professor	Member	 07.11.19
6	Mritunjay Kumar, Captain, Gijju Bhai House(2017-19)	Student Representative	 2019/11/07
7	Arjun Kumar, Captain, J.P. Naik House(2017-19)	Student Representative	 Arjun Kumar

Agenda of the meeting were discussed in detail and following decisions were made:

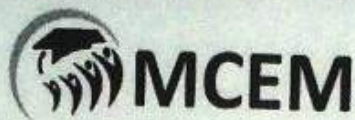
#### Agenda 1 : Review of the previous meeting

In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

# Maitreya College of Education & Management

## Shaping Education

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## Maitreya College of Education & Management

### Shaping Education

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#### Agenda 2 : Regarding availability of dustbins in college campus

Students expressed the need of dustbins in the college campus for solid and liquid waste management. Therefore, Mrs Rekha Kumari has been asked to mark the places where dustbins needed and also get the cost estimate by supplier for purchasing the dustbins.

#### Agenda 3 : Request for UPI/Card/online payment of admission fees

Students requested for UPI/Card/online payment of admission fees and discussed with the principal and co-ordinator. It was decided that the matter would be considered and very soon the convenience for such mode of payment would be facilitate for the benefit for the students.

#### Agenda 4 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 3.40 PM as there were no other points for discussion.

S.P. Maitreya  
07.11.2019  
Co-ordinator

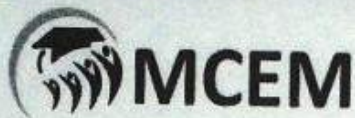
DR. GYANDEO MANI TRIPATHI

  
07.11.2019  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
MANAGEMENT HAJIPUR BIHAR

## Maitreya College of Education & Management

*Shaping Education*

Affiliated to Aryabhata Knowledge University, Patna



### Maitreya College of Education & Management

*Shaping Education*

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCEM/IQAC-2020/.....

Date : 29-02-2020

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 03<sup>rd</sup> March 2020. All the members of committee are requested to attend the meeting at 3.30 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Introduction of newly appointed members
3. Request for electric repairing of switchboards in Ist year classrooms
4. Provide repairing of non working of computer in ICT lab
5. Any other matter with the permission of chair.

S. P. Singh  
29.02.2020  
Co-Ordinator

DR. GYANDEO MANI TRIPATHI

Principal  
29.02.2020  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
MANAGEMENT HALIPIUR, BIHAR

EPIP Campus, Hajipur Industrial Area,  
Hajipur, Vaishali - 844 102 (Bihar), Ph. : 06224-271834  
e-mail : admin@maitreyaedu.co.in, Web : www.maitreyaedu.co.in

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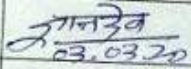
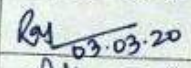
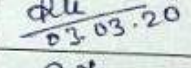
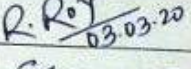
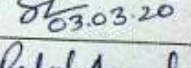
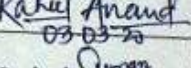
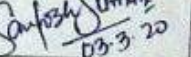
Affiliated to Aryabhata Knowledge University, Patna

Date : 03-03-2020

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 03<sup>rd</sup> March 2020 in the ICT room of Maitreya College of Education and Management at 03:30 pm.

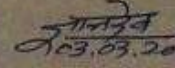
The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 03.03.20
2	Raj Kumar Roy, Assistant Professor	Co-ordinator	 03.03.20
3	Rekha Kumari, Assistant Professor	Member	 03.03.20
4	Rabi Kumar Roy, Assistant Professor	Member	 03.03.20
5	Shailesh Kumar Singh, Assistant Professor	Member	 03.03.20
6	Rahul Anand, Captain, J.P. Naik House(2018-20)	Student Representative	 03.03.20
7	Santosh Suman, Captain, Gijju Bhai House(2018-20)	Student Representative	 03.03.20

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

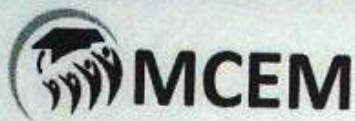
In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

  
03.03.20

# Maitreya College of Education & Management

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## Maitreya College of Education & Management

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#### Agenda 2 : Introduction of newly appointed members

Principal warm welcomed the newly appointed co-ordinator and other members with introduction of the role and responsibilities of cell for sharing of view points on the related topic.

#### Agenda 3 : Request for electric repairing of switchboards in 1st year classrooms

Request for electric repairing of switchboards in 1st year classrooms made by the students. Therefore, Mr. Prashant has been informed arrange electrician and monitor repairing of switchboards.

#### Agenda 4 : Provide repairing of non working of computers in ICT lab

Request for repairing of non working computers in ICT lab made by the students. Therefore, Mr. Chandra Praksah, Office Assistant has been informed to provide cost estimate by supplier for repairing non working computers in ICT classroom/lab to the management.

#### Agenda 5 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 4.15 PM as there were no other points for discussion.

Ray  
03.03.2020  
Co-ordinator

DR. GYANDEO MANI TRIPATHI

  
Principal  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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### Maitreya College of Education & Management

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Letter No.: MCEM/IQAC-2020/...004-

Date : 28-10-2020

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 31<sup>st</sup> October 2020. All the members of committee are requested to attend the meeting at 3.00 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Request to provide projector in seminar hall
3. Provide repairing of power fluctuation in language lab
4. Request to resolve the water logging problem in outdoor sports ground in college premises
5. Any other matter with the permission of chair.

Roy 28.10.20  
Co-Ordinator

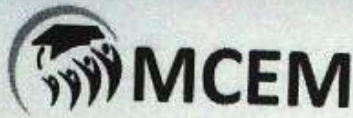
DR. GYANDEO MANI TRIPATHI

Principal  
28.10.20  
Principal  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

# Maitreya College of Education & Management

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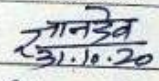
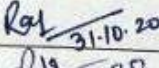
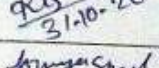
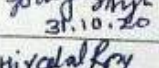
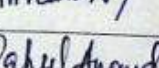
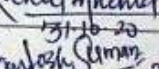
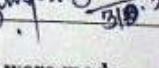
Affiliated to Aryabhata Knowledge University, Patna

Date : 31-10-2020

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 31<sup>st</sup> October 2020 in the ICT room of Maitreya College of Education and Management at 04:00 pm.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	
2	Raj Kumar Roy, Assistant Professor	Co-ordinator	
3	Rekha Kumari, Assistant Professor	Member	
4	Priya Singh, Assistant Professor	Member	
5	Hiralal Roy, Assistant Professor	Member	
6	Rahul Anand, Captain, J.P. Naik House(2018-20)	Student Representative	
7	Santosh Suman, Captain, Gijju Bhai House(2018-20)	Student Representative	

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

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## Maitreya College of Education & Management

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#### Agenda 2 : Request to provide projector in seminar hall

Students expressed the need of projector in seminar hall for organized workshop/seminars and other extracurricular related activities. Therefore, Mr. Chandra Praksah, Office Assistant has been informed to provide the cost estimate and configuration for installation of projector in seminar hall to the management.

#### Agenda 3 : Provide rectification of power fluctuation in language lab

Request for rectification of power fluctuation in language lab made by the students. Therefore, Mr. Prashant has been informed to arrange the electrician and resolve problem as earliest.

#### Agenda 4 : Request to resolve the water logging problem in outdoor sports ground in college premises

Request to resolve the water logging problem in play ground made by the students. Therefore, Mr. Shailesh Kumar Singh has been informed to monitor to resolve this problem by the office sweepers.

#### Agenda 5 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 3.45 PM as there were no other points for discussion.

*Raj*  
31.10.2020  
Co-ordinator

DR. GYANDEO MANI TRIPATHI

*गान्देव*  
31.10.2020  
Principal  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT, HAJIPUR, BIHAR

EPIP Campus, Hajipur Industrial Area,  
Hajipur, Vaishali - 844 102 (Bihar), Ph. : 06224-271834  
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# Maitreya College of Education & Management

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## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCEM/IQAC-2021/002

Date : 03-02-2021

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 08<sup>th</sup> February 2021. All the members of committee are requested to attend the meeting at 2.30 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Request to provide digital class system in one classroom
3. Provide more R. O. drinking water in college premises
4. Any other matter with the permission of chair.

*Raj*  
03.02.2021  
Co-Ordinator

DR. GYANDEO MANI TRIPATHI

*गान्देव*  
03.02.2021  
Principal  
Maitreya College of Education  
Management, Hajipur, Bihar

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# Maitreya College of Education & Management

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## Maitreya College of Education & Management

### Shaping Education

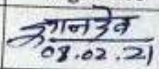
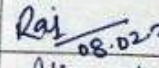
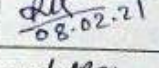
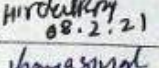
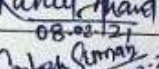
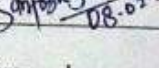
Affiliated to Aryabhata Knowledge University, Patna

Date : 08-02-2021

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 08<sup>th</sup> February 2021 in the ICT room of Maitreya College of Education and Management at 02:30 PM.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 08.02.21
2	Raj Kumar Roy, Assistant Professor	Co-ordinator	 08.02.21
3	Rekha Kumari, Assistant Professor	Member	 08.02.21
4	Hiralal Roy, Assistant Professor	Member	 08.02.21
5	Priya Singh, Assistant Professor	Member	 08.02.21
6	Rahul Anand, Captain, J.P. Naik House(2018-20)	Student Representative	 08.02.21
7	Santosh Suman, Captain, Gijju Bhai House(2018-20)	Student Representative	 08.02.21

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

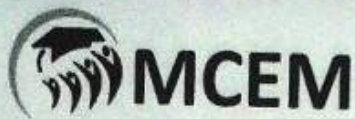
In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

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e-mail : admin@maitreyaedu.co.in, Web : www.maitreyaedu.co.in

# Maitreya College of Education & Management

## Shaping Education

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## Maitreya College of Education & Management

### Shaping Education

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#### Agenda 2 : Request to provide digital class system in one classroom

Students expressed the need of one teaching learning digital class in the college. Therefore, Mr. Chandra Praksah, Office Assistant has been informed to get the cost estimate and configuration for installation of teaching learning enabled digital class system to the management by the supplier.

#### Agenda 3 : Provide more R. O. drinking water in college premises

Students expressed the need of more R.O. drinking water for safe drinking water in college premises. Therefore, Mrs Rekha Kumari has been appointed to mark the places where R.O. drinking water needed and also provide the cost estimate by the supplier to management for purchasing the R.O. drinking water.

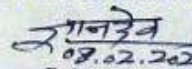
#### Agenda 4 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 3.15 PM as there were no other points for discussion.

Raj  
08.02.2021  
Co-ordinator

DR. GYANDEO MANI TRIPATHI

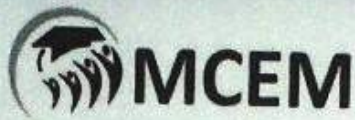
  
Principal  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT, HAJIPUR, BIHAR

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# Maitreya College of Education & Management

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## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCEM/IQAC-2021/003

Date : 07-07-2021

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 10<sup>th</sup> July 2021. All the members of committee are requested to attend the meeting at 2.00 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Introduction of newly appointed members
3. Provide proper Led lighting facility in all classrooms
4. Request for arrangement more chair and tables in canteen
5. Any other matter with the permission of chair.

Rej  
07.07.2021  
Co-Ordinator

DR. GYANDEO MANI TRIPATHI

Principal  
67.07.21  
Principal  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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# Maitreya College of Education & Management

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## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Date : 10-07-2021

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 10<sup>th</sup> July 2021 in the ICT room of Maitreya College of Education and Management at 02:00 pm.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	
2	Raj Kumar Roy, Assistant Professor	Co-ordinator	
3	Rekha Kumari, Assistant Professor	Member	
4	Hiralal Ray, Assistant Professor	Member	
5	Priya Singh, Assistant Professor	Member	
6	Puja Priyadarshani, J. Krishnmurti House(2019-21)	Student Representative	
7	Monika, Captain, Gijju Bhai House(2019-21)	Student Representative	

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

# Maitreya College of Education & Management

## Shaping Education

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## Maitreya College of Education & Management

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#### Agenda 2 : Introduction of newly appointed members

Student Grievance and redressal cell Co-ordinator Raj Kumar Roy warm welcome to all the newly appointed members and also introduce the role and responsibilities of cell for sharing of view points on the related topic.

#### Agenda 3 : Provide proper Led lighting facility in all classrooms

Request for proper Led lighting facility made by the students. Therefore, Mr. Prashant has been appointed to provide the cost estimate for installation of led lights in all classrooms to management by the supplier.

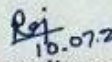
#### Agenda 4 : Request for arrangement more chair and tables in canteen

Request for arrangement more chair and tables in canteen made by the students. Therefore, Mrs Rekha Kumari has been appointed to how many units of chairs and tables are required. After that required units of chairs and tables cost estimate must be provided to the management for purchasing by the supplier.

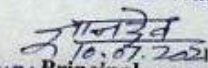
#### Agenda 5 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 2.45 PM as there were no other points for discussion.

  
16.07.21  
Co-ordinator

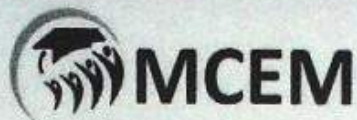
DR. GYANDEO MANI TRIPATHI

  
16.07.21  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
MANAGEMENT HAJIPUR, BIHAR

# Maitreya College of Education & Management

## Shaping Education

Affiliated to Aryabhata Knowledge University, Patna



## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna

Letter No.: MCEM/IQAC-2021/..0.0.7

Date : 12-11-2021

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 15<sup>th</sup> November 2021. All the members of committee are requested to attend the meeting at 2.00 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Request to upgrade the system in the ICT lab.
3. Request to arrange the fans and juice in the college canteen.
4. Request to arrange more reading seats in the library.
5. Any other matter with the permission of chair.

*Rej* 12.11.2021  
Co-Ordinator

DR. GYANDEO MANI TRIPATHI

*DR. GYANDEO MANI TRIPATHI*  
12.11.21  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

# Maitreya College of Education & Management

## Shaping Education

Affiliated to Aryabhata Knowledge University, Patna



## Maitreya College of Education & Management

### Shaping Education

Affiliated to Aryabhata Knowledge University, Patna



Date : 15-11-2021

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 15<sup>th</sup> November 2021 in the ICT room of Maitreya College of Education and Management at 02:00 pm.

The followings members were present in the meeting:-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 15.11.21
2	Raj Kumar Roy, Assistant Professor	Co-ordinator	 15.11.21
3	Rekha Kumari, Assistant Professor	Member	 15.11.21
4	Hiralal Ray, Assistant Professor	Member	 15.11.21
5	Priya Singh, Assistant Professor	Member	 15.11.21
6	Puja Priyedarshani, J. Krishnmurti House(2019-21)	Student Representative	 15.11.2021
7	Monika, Captain, Gijju Bhai House(2019-21)	Student Representative	 15.11.21

Agenda of the meeting were discussed in detail and following decisions were made:

#### **Agenda 1 : Review of the previous meeting**

In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

# Maitreya College of Education & Management

## Shaping Education

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#### Agenda 2 : Request to upgrade the system in the ICT lab

Co-ordinator expressed that M.C.E.M is running successfully with the present ICT infrastructure, but to impart better ICT education and all the computers must be in running mode and upgraded in terms of hardware and software. Therefore, Mr. Chandra Praksah, Office Assistant has been asked to prepare and submit the reports of computers which needed hardware/software upgradation to the management.

#### Agenda 3 : Request to arrange the fans and juice in the college canteen

Request to arrange the fans and juice in the college canteen made by the college students. Therefore, Mr. Hira Lal Ray has been asked to inform canteen manager for urgent arrangement of fans and juice facility in the college canteen.

#### Agenda 4 : Request to arrange more reading seats in the library

Request to arrange more reading seats in the library made by the college students. Therefore, Mr. Pawan Kumar Panday has been asked to inform librarian for arrange more reading seats in the library as earliest.

#### Agenda 5 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 2.45 PM as there were no other points for discussion.

Raj 15.11.2021  
Co-ordinator

DR. GYANDEO MANI TRIPATHI

गान्देव  
15.11.2021  
Principal  
PRINCIPAL  
MAITREYA COLLEGE OF EDUCATION  
& MANAGEMENT HAJIPUR, BIHAR

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## Maitreya College of Education & Management

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Letter No.: MCEM/IQAC-2022/0002

Date : 02-03-2022

#### Notice

A Student Grievance and redressal cell meeting is scheduled on 05<sup>th</sup> March 2022. All the members of committee are requested to attend the meeting at 2.00 PM in the ICT room. The following will be the agenda of the meeting:

#### Agenda

1. Review of the previous meeting
2. Request for cleaning of class, lab and toiletries.
3. Request to arrange the indoor game sports facility in the college like chess, ludo, table tennis, carom etc.
4. Request to provide access of free e-journals and e-books reading facility
5. Any other matter with the permission of chair.

*Raj*  
02.03.2022  
Co-Ordinator

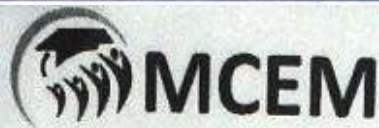
DR. GYANDEO MANI TRIPATHI  
*गान्देव*  
02.03.2022  
Principal  
Maitreya College of Education  
Management Hajipur, Bihar

ETIP Campus, Hajipur Industrial Area,  
Hajipur, Vaishali - 844 102 (Bihar), Ph. : 06224-271834  
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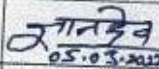
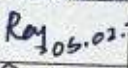
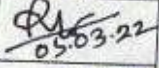
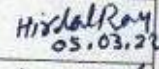
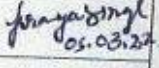
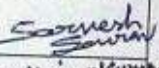
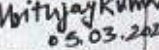


Date : 05-03-2022

### Minutes of Meeting

A meeting of Student Grievance and redressal cell meeting was held on 05<sup>th</sup> March 2022 in the ICT room of Maitreya College of Education and Management at 02:00 pm.

The followings members were present in the meeting :-

S.No.	Name and Designation	Designation	Signature
1	Prof. Gyandeo Mani Tripathi, Principal	Chairperson	 05.03.2022
2	Raj Kumar Roy, Assistant Professor	Co-ordinator	 05.03.22
3	Rekha Kumari, Assistant Professor	Member	 05.03.22
4	Hiralal Ray, Assistant Professor	Member	 05.03.22
5	Priya Singh, Assistant Professor	Member	 05.03.22
6	Sarvesh Shaurav, J. Krishnmurti House(2020-22)	Student Representative	 05.03.22
7	Mritunjay Kumar, Captain, Gijju Bhai House (2020-22)	Student Representative	 05.03.2022

Agenda of the meeting were discussed in detail and following decisions were made:

#### Agenda 1 : Review of the previous meeting

In the last meeting students had raised the issues, which were communicated with the principal. The issues were solved. In the meeting suggestions received from the students were discussed.

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#### Agenda 2 : Request for cleaning of class, lab and toiletries

Students expressed that the Classrooms, lab and toilets were not cleaned daily to maintain proper health and hygiene. Therefore, Ms. Puja Priyedarshani has been asked to monitor daily cleaning of classrooms, lab and toilets.

#### Agenda 3 : Request to arrange the indoor game sports facility in the college like chess, ludo, table tennis, carom etc.

Request to arrange the indoor game sports facility in the college like chess, ludo, table tennis, carom etc. made by the college students. Therefore, Mr. Raj Kumar Roy has been asked to for arrangement the indoor game sports facility equipments and its cost estimate by the supplier to the management.

#### Agenda 4 : Request to provide access of free e-journals and e-books reading facility

Request to provide access of free e-journals and e-books reading facility made by the college students. Therefore, Mr. Raj Kumar Roy has been asked to know the process and cost of the subscription INFLIBNET and also asked to provides frees e-journals web links to the students.

#### Agenda 5 : Any other matter with the permission of chair.

Principal asked the members for any agenda, if any. Members were of opinion that already we had a detailed discussion, therefore no need for any agenda.

The meeting ended at 2.45 PM as there were no other points for discussion.

*Raj*  
10.03.2022  
Co-ordinator

DR. GYANDEO MANI TRIPATHI

*Dr. Gyandeo Mani Tripathi*  
05.03.2022  
Principal  
MAITREYA COLLEGE OF EDUCATION  
MANAGEMENT HA 101IP 01160